

OCCUPATIONAL DEANS' MEETING
SAN DIEGO DISTRICT OFFICE - 245
FRIDAY, MAY 8, 2009
9:00am to 10:30am
MINUTES

I. Welcome/Introductions

Al Taccone, Dean, Career Technical Education, Mira Costa College
Alan Ridley, Project Specialist, Green Collar CTE, Cuyamaca College
Carrie Clay, Associate Dean, Career and Technical Education, Grossmont College
Charlene Atkins, VTEA Coordinator, San Diego City College
Danene Soares, Dean, Division II Instruction, Cuyamaca College
Darlene Spoor, Dean, Division III Instruction, Cuyamaca College
Diana Avila, Counselor/Coordinator, CTECS, Southwestern College
Gonzalo Huerta, Dean of Instruction, Applied Sciences, Imperial Valley College
Greg Newhouse, Associate Dean, Advanced Transportation Technologies, SD Miramar College
Irma Alvarez, Dean, Higher Education Centers at Otay Mesa and San Ysidro, Southwestern College
Jane Signaigo-Cox, Dean, Career Technical Education, SDCCD Continuing Education
Jean Kaput, Coordinator, Workforce Initiatives, MiraCosta College
Jennifer Lewis, Manager Environmental Training Center, Cuyamaca College
Linda Waring, Director, Workplace Learning Resource Center (WpLR), Cuyamaca College
Lynne Ornelas, Dean, Workforce & Development Program, SDCCD
Madelaine Wolfe, Dean, Division I Instruction, Cuyamaca College
Margie Fritch, Dean, School of Health Science and Public Service, San Diego Mesa College
Michelle Turner, Coordinator, SD/IC Regional Consortium, Cuyamaca College
Mollie Smith, Director Occupational and Noncredit Programs, Palomar College
Monique Schlichtman, Director, Grants & Contracts, San Diego CCD
Randy Barnes, Dean, Business, Info Tech, & Cosmetology, San Diego City College
Richard Bettendorf, Dean, Technical Career & Workforce Initiatives, SD Miramar College
Sharon Rhodes, Dean, Economic and Program Development, San Diego CCD
Stan Schroeder, Chair, SD/IC Regional Consortium, Cuyamaca College
Sudershan Shaunak, Director, Small Business Development (SBDC), MiraCosta College
Trish Axsom, Dean, Applied Technology & Learning Assistance, Southwestern College
Trudy Gerald, Associate Dean/Director, (CACT), SD City College
Victor Castillo, Acting Dean, School of Continuing Ed and EWD, Southwestern College
Victoria Hankins, Project Director, Teacher Pipeline, Cuyamaca College
Wilma Owens, Dean, Career, Technical & Extended Education, Palomar College

II. Regional Professional Development Training for new CTE faculty:

a. CTE Teacher Pipeline – Victoria Hankins

Victoria Hankins provided a quick overview about this grant that is providing training for teachers and developing career pathways. Open to anyone who wants to participate. Wilma Owens inquired if this program was going to CCCC as noncredit even though considered professional development. Darlene Spoor mentioned that currently revising the language and requirements for this program to be considered as entry level noncredit. This information was sent to Dr. William Piland, Program Coordinator, San Diego and Imperial Counties Community College Association (SDICCCA) Regional Faculty Internship Program through San Diego State University, for dissemination to student interns. Diana Avila inquired if there was a focus on nontraditional women in the CTE programs. Mimi Lufkin and NAPE are looking at ways where we could infuse this focus with training faculty. Lynne Ornelas mention that looking at

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sustainability through the Regional Consortium. Stan Schroeder mentioned that the Regional Consortium could support this project if no longer offering funding for mini-grant projects.

III. Growing Green Collar CTE

Alan Ridley mentioned that the Center of Excellence completed the environmental scan regarding green jobs within San Diego County. Currently, the following five programs have connections to opportunities in green:

- Environmental Health and Safety
- Ornamental Horticulture
- Automotive Technology
- Construction
- Water/Wastewater

Alan mentioned that some of the \$90,000 funding would go towards creating crosswalks and pathways with the above programs. Additionally, each program would also have an occupational profiles created from Labor Market Information (LMI). This information would be shared either on October 2 or October 16 with faculty, counselors, and students. The deans suggested waiting until 2010 to include the green information into the "Looking for a Career" brochures.

IV. Approval of Minutes from April 17, 2009 Meeting

Approval postponed until the September meeting.

V. Program Approvals

New Program

San Diego City College

Randy Barnes

Computer Business Technology

Records Information Management - **Certificate of Achievement VERBAL**

Records Information Management – **Associate of Science VERBAL**

Randy Barnes would provide information for approval in September.

Palomar College

Wilma Owens

Electrician Trainee (ELTR) - **Certificate of Achievement**

Motion: Certificate Endorsed. Motion made by: Trish Axsom. Seconded by: Margie Fritch. Voted on and approved unanimously.

New Option

Palomar College

Wilma Owens

Nursing – **Associate degree VERBAL**

Wilma Owens stated that the nursing degree currently has too many units. This new option program has gone through and approved the curriculum committee and faculty senate.

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VI. CCCAOE Report

Mollie Smith mentioned that the conference in fall will be held in Long Beach. She stated that there are currently getting involved with legislative advocate since there are 41 bills regarding CTE. She mentioned that they are organizing database by region and soliciting feedback on shared information.

VII. JSPAC

Diana Avila stated there is a new co-chair for CDE Valarie Hesson. The JSPAC Conference will be held at the Holiday Inn Capitol Plaza in Sacramento December 2 and 3. This conference will no longer be free instead charge participants. Looking at a team concept and providing scholarships for those regions where travel costs are an issue. Mimi Lufkin is the proposed keynote speaker and will provide a preconference. Contact Diana for orders of brochures for girls and boys.

VIII. Regional Consortium Report

Stan Schroeder/Michelle Turner

- a. Mini-grants and Professional Development Final Reports and Invoices due **May 15**
- b. Revise Looking for a Career brochures and Regional Consortium website updates due **May 8**
- c. SD 2009 Workforce Development Professionals Awards Luncheon **May 29**

Michelle Turner mentioned that the "Looking for a Career" brochures were created to highlight degrees tied to licensing or certification. Suggestions were discussed regarding creating a fee based and noncredit brochure or possibility of creating a website. A subcommittee was formed to evaluate a second brochure as well as look at marketing green programs. The subcommittee will meet through CCC Confer and includes: Jane Signaigo-Cox, Jennifer Lewis, Darlene Spoor, Wilma Owens, and Linda Waring. Add topic to the September meeting for further discussion.

IX. Old Business

There was no Old Business.

X. New Business Stan Schroeder

- a. 2010-2011 Chair Election for Regional Occupational Deans

Motion: To elect Wilma Owens as the incoming Chair of the Occupational Deans Committee for 2010-2011. Motion made by: Margie Fritch. Seconded by: Randy Barnes. Voted on and approved unanimously.

Trish Axsom requested to disseminate a survey regarding CTE programs to the deans to provide information regarding scope, size and structure how we are organized. She will provide the results to everyone.

Motion: To disseminate CTE survey to Occupational Deans Committee. Motion made by: Gonzalo Huerta. Seconded by: Margie Fritch. Voted on and approved unanimously.

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b. California Green Corps

Lynne Ornelas stated that SDCCCD is hosting a community forum regarding funding opportunity. Reg Javier and Mark Cafferty from San Diego Workforce Partnership want to partner and support one proposal from the region. Colleges within the region may determine that they have the capacity to train 16-24 at-risk youth. The project would run from June 30, 2009 to June 2011. There is a 1-to-1 match either cash or in-kind. The SDCCCD would take the lead and subcontract with other area colleges. Looking at providing contract curriculum with career exploration and job shadowing that focuses on green jobs. According to Lynne, the CBO would assist with tracking thus allowing SDCCD to focus on training. The suggested partners included the California Urban Corps as well as the San Diego Housing Commission. More discussion will take place through CCC Confer on Tuesday, May 12 at 3:30pm.

XI. Announcements/Other Items/Adjournment

Next meeting: Friday, September 18, 2009 at SDCCD, Room 245