

**OCCUPATIONAL DEANS' MEETING
SAN DIEGO DISTRICT OFFICE - 245
FRIDAY, APRIL 17, 2009
9:00am to 12:00pm
MINUTES**

I. Welcome/Introductions

Al Taccone, Dean, Career Technical Education, MiraCosta College
Lynne Ornelas, Dean, Workforce & Development Program, San Diego CCD
Madelaine Wolfe, Dean, Division I Instruction, Cuyamaca College
Margie Fritch, Dean, School of Health Science and Public Service, SD Mesa College
Michelle Turner, Coordinator, SD/IC Regional Consortium, Cuyamaca College
Mollie Smith, Director Occupational and Noncredit Programs, Palomar College
Randy Barnes, Dean, Business, Info Tech, & Cosmetology, SD City College
Stan Schroeder, Chair, SD/IC Regional Consortium, Cuyamaca College
Victoria Hankins, Project Director, Teacher Pipeline, Cuyamaca College

II. Regional Professional Development Training for new CTE faculty:
a. CTE Teacher Pipeline

Victoria Hankins stated that the CTE Teacher Pipeline project is now called Industry 2 Classroom. She mentioned the significance of the silver tsunami which is a better way of stating that the baby boomers are retiring. Mollie Smith worked with Suzanne Valery on creating the first four courses:

1. Training methodologies and techniques
2. Learning styles
3. Class structure including syllabus, student learning objectives, lesson plans
4. Classroom management

Victoria mentioned that the grant project added the course "First Week" after discussion with the Cuyamaca College CTE instructors. There would be a template or shell for them to use in order to understand what to ask for when beginning their first week course and could be customized by college.

The grant focuses on contextualize concepts, recruiting and internships as well as partnering with high schools. Grossmont Unified High School District currently has a Teaching Careers program. There are intern opportunities this summer through the College for Kids summer program at Grossmont and Cuyamaca Colleges. Interns will be paired with another teacher who will act as a mentor.

More information about this project can be found at Industry2Classroom.org or by contacting Victoria at (619) 660-4789. Victoria mentioned that the grant focus is on the following programs that currently have a science and math emphasis:

- Automotive
- Ornamental Horticulture
- Environmental Health and Safety
- Water/Wastewater Science

She provided the marketing materials for review and notification that this project will begin July 17. The schedule is Friday's from 5:30 to 9:30pm and Saturday from 9:00am to 1:00pm.

**OCCUPATIONAL DEANS' MEETING
SAN DIEGO DISTRICT OFFICE - 245
FRIDAY, APRIL 17, 2009
9:00am to 12:00pm
MINUTES**

Victoria confirmed that there is a certificate provided upon completion of the course that allows the teacher to teach at any of the colleges within the region. Margie Fritch inquired the possibility of adopting this as a regional program as well as sustainability by being sponsored by the regional consortium. She suggested that the deans identify their strengths and think about teaching the Saturday course for free. Lynne mentioned offering this once or twice a year to get more people access to it as well as thinking about converting to an online program. Lynne mentioned that we have a lot of opportunities to fund through various areas like Perkins or SB70 Professional Development. Stan mentioned that we could provide details through Regional Consortium. Victoria will forward marketing materials and course details to Michelle Turner for dissemination. Add topic to the May agenda for further discussion.

III. Approval of Minutes from March 12, 2009 Meeting

Motion: That the Minutes from the March 12, 2009 meeting be approved with corrections. Add Al Taccone to those in attendance. Motion made by: Lynne Ornelas. Seconded by: Randy Barnes. Voted on and approved unanimously.

IV. Program Approvals

New Program

Imperial Valley College

Michelle Turner

- Computer Science – **AS Degree ACTION**

Motion: Approve to suspend rules. Motion made by: Madelaine Wolfe. Seconded by: Randy Barnes. Voted on and approved unanimously.

Motion: Program Endorsed. Motion made by: Randy Barnes. Seconded by: Margie Fritch. Voted on and approved unanimously.

The committee requested that Gonzalo Huerta request more details from Stephanie Low why this program had to come to the Regional Occupational Deans Committee for approval.

Palomar College

Wilma Owens

- Advanced Geographic Information Systems – **AA Degree/Certificate of Achievement ACTION**

Motion: Program Endorsed. Motion made by: Margie Fritch. Seconded by: Lynne Ornelas. Voted on and approved unanimously.

New Options

Grossmont College

Michelle Turner

- Medical Office Assistant - **Certificate of Achievement ACTION**
- Office Software Specialist II - **Certificate of Achievement ACTION**
- Virtual Office Assistant - **Certificate of Achievement ACTION**
- Associate Teacher (Child Development) - **Certificate of Achievement ACTION**
- Computer Application Specialist - **Certificate of Achievement ACTION**
- Banquet Cook - **Certificate of Achievement ACTION**
- Pastry Cook - **Certificate of Achievement ACTION**
- Line Cook - **Certificate of Achievement ACTION**
- Prep Cook - **Certificate of Achievement ACTION**

**OCCUPATIONAL DEANS' MEETING
SAN DIEGO DISTRICT OFFICE - 245
FRIDAY, APRIL 17, 2009
9:00am to 12:00pm
MINUTES**

- Healthcare Documentation Specialist - **Certificate of Achievement ACTION**
- Anesthesia Technician - **Certificate of Achievement ACTION**

Motion: Certificates Endorsed. Motion made by: Madelaine Wolfe. Seconded by: Margie Fritch. Voted on and approved unanimously.

Fred Allen will forward the documentation to Al Taccone for signature.

MiraCosta College

Al Taccone

- Interactive Media Design – **Certificate of Achievement ACTION**

Motion: Certificate Endorsed. Motion made by: Madelaine Wolfe. Seconded by: Randy Barnes. Voted on and approved unanimously.

V. CCCAOE Report

Michelle Turner will contact Darlene Spoor for Green Technology details for the June CCCAOE Splash page. Mollie Smith stated that the CCCAOE Board and Regional Consortia Chairs are working together to review possible funding opportunities through stimulus funds and how to respond as well as understand the way money is delivered. Stan Schroeder will provide more information after the May 18 Regional Consortia Chairs meeting.

VI. JSPAC

Stan Schroeder mentioned that funding available for the Public Safety Collaboratives focused on promoting AOJ and Fire by connecting with students within special populations. JSPAC Regional Workshop will be held in the Heritage Museum at Cuyamaca College on April 20.

VII. Regional Consortium Report

- a. Mini-grants and Professional Development Final Reports and Invoices due **May 15**
- b. Revise Looking for a Career brochures and Regional Consortium website updates due **May 8**
- c. New Dean Training Proposal – Request for individuals with expertise
- d. Basic Skills and CTE Inquiry
- e. B.A. Applied Studies degree at California State University Dominguez Hills
- f. Newsletter from the Centers of Excellence
- g. SD Work Portal – Program Updates
- h. SD 2009 Workforce Development Professionals Awards Luncheon **May 29**

Michelle Turner mentioned that she notified the deans regarding the above topics through email and suggested feedback by Monday, April 20.

VIII. Old Business

There was no Old Business.

IX. New Business

- a. 2010-2011 Chair Election for Regional Occupational Deans

**OCCUPATIONAL DEANS' MEETING
SAN DIEGO DISTRICT OFFICE - 245
FRIDAY, APRIL 17, 2009
9:00am to 12:00pm
MINUTES**

Stan Schroeder moved for postponing this election until the May meeting.

b. Green Corps Discussion

Stan Schroeder stated that there is upcoming stimulus funding that has a green focus. Nine regions identified with each getting 1 million to work with a hundred 18-24 high risk youth leading to sustainable career path. There is a community services focus as well as academic preparation. This funding must also pay stipends to the 100 students to participate. California Conservation Corps in working with the community colleges on this project.

c. 300,000 to 400,000 grants

Mark Cafferty met with SDICCA to discuss the opportunity for funding to get 1000 individuals who are unemployed and underemployed through short term training in high demand jobs. The One Stops would identify the students and provide the tracking. Additionally, this should initiate the community colleges with putting programs onto the California's Eligible Training Provider List (**ETPL**).

X. Announcements/Other Items/Adjournment

Next meeting: Friday, May 8, 2009 at SDCCD, Room 245