

**OCCUPATIONAL DEANS' MEETING  
SAN DIEGO DISTRICT OFFICE - 245  
FRIDAY, JANUARY 16, 2009  
9:00am to 12:00pm  
MINUTES**

I. Welcome/Introductions

Fred Allen

Charlene Atkins, VTEA Coordinator, San Diego City College  
Darlene Spoor, Dean, Division III Instruction, Cuyamaca College  
Fred Allen, Senior Dean, CTE and WFD, Grossmont College  
Gonzalo Huerta, Dean of Instruction, Applied Sciences, Imperial Valley College  
Greg Newhouse, Associate Dean, Advanced Transportation Technologies, SD Miramar College  
Madelaine Wolfe, Dean, Division I Instruction, Cuyamaca College  
Margie Fritch, Dean, School of Health Science and Public Service, San Diego Mesa College  
Michelle Turner, Coordinator, SD/IC Regional Consortium, Cuyamaca College  
Phillip Jordan, Director, Center of Excellence, Cuyamaca College  
Richard Bettendorf, Dean, Technical Career & Workforce Initiatives, SD Miramar College  
Wilma Owens, Dean, Career, Technical & Extended Education, Palomar College

II. Regional Consortia Collaborative for Demonstrating and Coordinating  
Innovative Partnership Practices

Phillip Jordan

Phil Jordan provided the revised proposal for review and approval which is building on the green scan that the statewide is doing by defining what is green and looking at current industries, emerging industries as well as occupational crosswalks. More information is attached for review. Darlene Spoor mentioned that planning to host the symposium in October therefore the funding would need to carry over into the fall semester.

Motion: Approve proposal. Motion made by: Margie Fritch. Seconded by: Wilma Owens.  
Voted on and approved unanimously.

III. Approval of Minutes from December 12, 2008

Fred Allen

Michelle Turner requested to table this item until the February meeting.

IV. Program Approvals

*New Options*

SD City College

Randy Barnes

- Air Conditioning, Refrigeration, and Environmental Control Technology - Associate in Science - **Verbal**
- Air Conditioning, Refrigeration, and Environmental Control Technology - **Certificate of Achievement**
- Air Conditioning, Refrigeration, and Environmental Control Technology: Air Conditioning, Heating and Advanced Refrigeration - **Certificate of Achievement**
- Air Conditioning, Refrigeration, and Environmental Control Technology: Stationary Facilities and General Maintenance Technician - **Certificate of Achievement**

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- Air Conditioning, Refrigeration, and Environmental Control Technology: Heating, Air Conditioning, and Solar Energy - **Certificate of Achievement**
- Air Conditioning, Refrigeration, and Environmental Control Technology: Advanced Air Conditioning and Direct Digital Control - **Certificate of Achievement**

Motion: Approve Certificate of Achievements. Motion made by: Margie Fritch. Seconded by: Wilma Owens. Voted on and approved unanimously.

V. CCCAOE Report

Fred Allen stated that there were many open office positions within the CCCAOE Board and to view the website for additional information. He mentioned that CEOs from Region X were heading to Sacramento to submit a legislative plan. Fall Conference will be in October in Long Beach. He mentioned that during the Spring Conference Linda Zorn will be conducting a preconference workshop on the CORD project Career Pathways Leadership on Tuesday and ½ on Wednesday. Michelle Turner mentioned that Lyla Eddington would be conducting two breakout sessions about Perkins for new deans. Fred suggested to include information from a single college perspective as well as multi-college perspective with regards to completing the Perkins plan.

VI. JSPAC

No report provided.

VII. Regional Consortium Report

Michelle Turner stated that there was a request from the Workplace Learning Director of who took care of contract education and fee based work at the colleges within our region.

Wilma Owens – Palomar  
Gonzalo Huerta – Imperial Valley  
Jane Signaigo-Cox – SDCCD Continuing Education  
Fred Allen – Grossmont  
Greg Newhouse – SD Miramar  
Linda Lee - MiraCosta

VIII. Old Business

Margie Fritch mentioned that she was the regional trainer for Workbase Learning and would be available to provide training and resources to college counselors. One key item was the missingmajor.com website.

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**IX. New Business**

Fred Allen mentioned that Grossmont-Cuyamaca Community College District had a new Chancellor starting March 1 who had experience in grants and workbase learning.

**X. Announcements/Other Items/Adjournment**

***Next meeting: Friday, February 6, 2009 at HUMPHREY'S HALF MOON INN & SUITES***