

**REGIONAL CONSORTIUM CHAIRS/SYSTEM OFFICE**

**RETREAT**

**Minutes**

**July 9, 2007 - 10:00 A.M. to 4:30 P.M.**

**Hilton Garden Inn  
Sacramento/South Natomas  
Pine Room A & B  
2540 Venture Oaks Way, Sacramento, CA**

I. Welcome and Opener – Stan Schroeder, Chair SD/IC Regional Consortium

Chuck Wiseley, CCCCCO  
Diane McKnight, North-Far North Region  
Donna Stearns, CCCCCO  
Gary Mendenhall, Central Region  
Geri Douglas, CCCCCO  
Jackie Escajeda, CCCCCO  
Jeanine Schoemer, CCCCCO  
Jose Millan, CCCCCO  
Julie Pehkonen, Desert Region  
Kathy Pulse, CCCCCO  
Kay Falconer-Boger, South Central Region  
Linda Zorn, North-Far North Region  
Lyla Eddington, LA/Orange County  
Marsha Trott, CCCCCO  
Michelle Turner, SD/IC Region  
Robin Harrington, CCCCCO  
Rock Pfothenauer, Bay/Interior Bay Region  
Ron Selge, CCCCCO  
Ron Vito, Desert Region  
Sharon Wong, CCCCCO  
Stan Schroeder, SD/IC Region  
Teresa Parkison, CCCCCO

Stan Schroeder started the meeting by asking everyone to share their thoughts on what they would like to see done if they were to receive from Governor Schwarzenegger \$500 million for 10 years to strengthen the system.

Sharon Wong stated that she would like to refocus the education system by setting up career goals and objectives from K-Adult and community colleges. She would also like to create a system that works on these goals.

Geri Douglas stated that she recently attended the National Career Development Association which convinced her that getting career goals and training in the education system would be helpful.

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Michelle Turner mentioned that career planning is very important since she has had experience with helping five different students transferring from high school to college by assisting them with their educational and/or career goals. She stated that we should put more focus on conducting informational interviews in order to gain more information about a specific career.

Rock Pfothenauer stated that he would like to shift funding colleges who have a system that works and able to affect wage increases. He would also like to fund collaborations that are working between community colleges and high schools or industry. Spend money regionally to meet regional economy needs.

Teresa Parkison stated that her first priority would be obtaining state of the art equipment. Since there is not a focus on career technical education in K-12 and community colleges, look into the career technical schools on how they work on getting the education to get jobs.

Kathy Pulse stated that she has younger grandchildren therefore her focus of these funds would be on looking at what is available in the workforce.

Jeanine Schoemer stated that having kids in high school choice a career goal helps them stay excited to get a job. She believes that state of the art equipment would be beneficial with getting experience.

Chuck Wiseley wanted to focus on how to engage students in high schools to stay and learn some basic skills in order to get a decent job. He also wanted to work on fixing the high school drop out rate and continue to spend more money on basic skills.

Robin Harrington stated that she would focus on two things. 1) Create a good CTE within the state then make it mandatory at the high schools to provide the following: career goals, internships/job shadowing, career pathways, and state of the art equipment. 2) Not to give money unless it is listed as an activity for program year.

Julie Pehkonen stated that industry looks for soft skills. While attending high school, she went through coop and worked through high school. This allowed her to gain valuable soft skills while in high school. She would spend the money on more workbase learning.

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Kay Falconer-Boger stated that she would spend the money on continuing professional development for faculty, managers, and classified staff.

Linda Zorn stated that she would put money into the policy level to help with figuring out how to expand contract programs as well as place more money for CTE and marketing.

Lyla Eddington asked who is going to do the work. She would provide \$200,000 per college so they can hire clerical support or K-12 support for a dean or senior level administrator.

Gary Mendenhall suggested looking at what worked or not over time as well as teaching our teachers to teach. Teaching is a trade that must be developed that we must teach them to be good learners. Additionally, he mentioned that the biggest challenge is the disparity between trainable students and industry needs. Basic skills are absolutely necessary.

Stan Schroeder stated that his thought was on the initiatives to get them to work with industry and develop new programs. The payoffs would be that the system could be scaled up to meet more needs of industry and program development.

II. Review of Meeting Agenda – Stan Schroeder

Approval of minutes – Stan Schroeder

Motion: That the minutes from the May 14, 2007 meeting be approved with corrections from Lyla Eddington. M/S/A Lyla Eddington, Kay Falconer-Boger, Approved.

III. Update from the Systems Office (CCCCO) –

A. Jose Millan, Vice Chancellor, Economic Development & Workforce Preparation

Jose Millan stated that he is currently serving on a Governor Schwarzenegger initiative regarding prison reform. Can the community colleges step in to prepare these individuals to become a contributing member in society? This is a huge challenge since many of these offenders lack a formal education as well as they do not have a support structure from their families. How do we build effective

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programs? This initiative will be looking into identifying those programs that meet that criteria as well as addressing the issue of substance abuse. Develop 58 reentry centers where parolees would be housed prior to being reintroduced into society. These centers would be mini-prisons. There is a Bill by Senator Scott stating that community colleges would get reimbursement for FTES if providing training at a reentry center. Train inmates to become substance abuse counselors within and outside the prison as part of their rehabilitation. Face-to-face would be required for some programs; however, access to the internet would be available for online education and training. Lucia Robles is currently working on the curriculum for the substance rehabilitation piece. Jose mentioned that this would help industry by giving them qualified people to work as well as a tax incentive for those in the enterprise zone for hiring ex-offenders. He requested that the Regional Chairs evaluate within their regions which industries would hire ex-offenders, the types of training available and ways to reduce barriers for them to get employment.

#### **B. Ron Selge, Dean – Career and Technical Education**

Ron Selge stated that CTE Advisory Committee would be meeting tomorrow. He would be providing a similar report during this teleconference however for those who wish to attend to be in this same room by 2pm. Ron stated that there is a highly controversial legislation by Berryhill regarding eliminating individuals from the nursing program based on specific thresholds such as GPA for prerequisites. AB1559 would add a section in the Ed Code for community colleges using the multi-criteria screening measures to evaluate applicants. The GPA should be weighted at no less than 50% and no more than 80% of overall consideration. This legislation was created based on the current waiting list for the nursing program. He provided details regarding the 2007-2008 System Budget. Currently, the Conference Committee was deliberating over the differences between the Assembly and Senate Budget Subcommittees. Listed below are some of the major issues.

- Compensation to districts for the full-year costs associated with the reduction of the student enrollment fee.
- Fund the 4.53% cost-of-living adjustment for apportionment and specified categorical programs.
- Provide ongoing funds to support implementation of the System's basic skills initiative.
- One-time funding for CTE equipment.
- Provide funds for various bonds to support the System's full capital outlay request.
- Funds for one-time enhancements to basic skills programs.

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Ron mentioned that proposed changes to Title V were being heard today regarding cooperative work experience.

C. Kay Ferrier, Dean – Economic and Workforce Development Program  
Kathy Pulse & Teresa Parkison

Kathy Pulse stated that the Economic and Workforce Development Program have been turning out grants for responsive training fund, industry collaboratives, and renewals for 2007-2008. They haven't worked on funds for 2008-2009, however the competitive centers were renewed and the HUBS are in place for 2006-2007 and 2007-2008. Lyla Eddington asked if they reviewed the centers to determine if they were appropriate to receive funding. Teresa Parkison stated that two or three of them are reviewed during every Steering Committee to confirm if still a good fit. Kathy Pulse mentioned that the centers must meet the ED Pac requirement and show relevance that they are meeting the needs of industry.

IV. Grant Renewal

Ron Selge stated that State Leadership funds were renewed for this coming year. Donna Stearns stated that all IC applications were reviewed and approved except for one college. She mentioned that there were some glitches with the system that would be removed for next year such as the auto response fields have insufficient room for answers as well as Section 2A regarding any activities that were unmet or not you still had to complete that section in order to have it approved. The next phase is to ensure that the online application is compatible with the current act as well as add a ninth issue on how to address the program of study and meet this requirement. Robin Harrington stated that we have substantially approved on the face sheet with a date when the monitor signed off. Therefore, colleges are allowed to start spending. If anyone has not received a signed face sheet to let staff know so that one could be sent to the college.

V. Carl Perkins IV Issues

Chuck Wiseley mentioned that Tech Prep will live for 2007-2009, however renewals would be funded only to those who have met the benchmark requirements. CAL Pass would be providing data for tech prep as well as be able to address all of the accountability issues for Perkins IV. There is no cost for LEAs to participate in the CAL Pass system but must be willing to share the data. Ron Selge mentioned that there was a presentation from CAL Pass to CDE to explain this process to K-12.

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There would be a requirement for IC participants to link with CAL Pass in the future. Chuck mentioned that the Academic Senate is in charge of setting templates for articulation throughout the regions. However, the information obtained may or may not be relevant depending on if things change throughout the process. Therefore, Robin Harrington stated that further conversations must be conducted within Tech Prep to discuss how to gather data, legal mandates, articulation agreements, credit transfer mechanism, 2+2, sequence of courses, program of study, and funding through sub-grants to the high schools. Robin Harrington suggested that CAL Pass provide a presentation at the upcoming Tech Prep conference as well as connect with CEOs at the colleges.

#### **A. Accountability Issues - Regional Consortia Role**

Chuck Wiseley mentioned that the state plan is driving the development of a new accountability system to address the new Perkins act. Current core indicator information would be available in January or February to assist CCCCCO and the colleges with negotiating performance levels. However, he is still unsure if employment information from EDD would be included in the reports. When we send in our applications, we will agree to the state levels or not. His question is how do we improve performance but not meet our targets especially since performance doesn't change dramatically year to year. CCCCCO is only looking at district levels not individual however we must address the individual program as we do program improvement planning. He would provide a negotiated report workbook to help deans and researchers obtain information about setting and meeting performance targets sometime in October or November. Gary Mendenhall suggested conducting training about this process followed-up by a webinar to gain further clarification. Have the CIO, Dean, Researcher, MIS and others at the same table. It was decided that seven area workshops would be best. Linda Zorn volunteered to host the workshop in Sacramento and pay for the duplication of the CD for others to view within the regions. Chuck mentioned that we need to have negotiated levels by April since these are due in May. He stated that he could provide a brief synopsis during the upcoming CCCAOE Conference and then provide the regional training in late January, February or early March. Chuck would provide his calendar for those three months to the regional chairs. He mentioned that this group of individuals will discuss what the core indicators are and what drives them as well as how to negotiate levels. Gary Mendenhall stated that models would be helpful. The workshop and DVD is the responsibility of the regions. Lyla Eddington volunteered to check what was done in LA/Orange County during their workshop "Maximizing your

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Allocation". She suggested using "Compliance" as a topic or "New plan and consequences of funding with not meeting program improvements".

#### **ACTIONS:**

- Chuck Wiseley provide dates in January, February, and March to the regions
- Regional Consortiums will set up workshops
- Gary Mendenhall will contact Bobbie Edgin to arrange a workshop at CCCAOE
- Linda Zorn would provide a DVD to each region
- Chuck Wiseley would provide a Q & A to discuss barriers in spring
- Lyla Eddington would provide a one page of who to invite to this workshop and an explanation of why they should attend.

#### **B. Special Populations Proposals**

Sharon Wong reviewed Question 5 of the state plan. It states that "you must describe how you will require each applicant for funds to include in its application a description of the steps the applicant proposes to take to ensure equitable access to, and participation in, its Federally-assisted program for students, teachers and other program beneficiaries with special needs as contained in section 427(b) of the General Education Provisions Act as amended". All colleges are required to comply with these requirements and conduct a comprehensive assessment and evaluation of the present performance levels of special population students in CTE programs and inventory the existing programs/services intended to assist special population students. She provided a sample survey, the On-site Civil Rights Compliance Review for California Community Colleges and the state of Michigan documents to showcase a collaborative approach for CTE and student services to work together. Sharon requested input from the regional chairs regarding what would work to obtain this assessment. Lyla Eddington and Chuck Wiseley agreed that we must look beyond CTE in order to gain information about all special population students in order to know how to meet their needs. Chuck Wiseley stated that we don't need another form to fill out but a prompt to have people take a serious look at this issue and provide the deans some leverage. Linda Zorn suggested conducting some workshops about this throughout the regions. Sharon will take the responses to the JSPAC committee and discuss that it should not be a burden and institution wide instead of just focusing on CTE.

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C. Tech Prep

Robin Harrington stated that Tech Prep is funded for 2007-2008 and currently sending out executable agreements. She requested that those who have not received one of these agreements to let Robin know in order to get a copy to them or provide details regarding when it was mailed out.

D. AB 2448 and ROCPs

Chuck Wiseley stated that 90% of their enrollees into ROCPs were high school students. Ron Selge, Lyla Eddington and Jan Swinton reviewed the AB 2448 and provided feedback regarding what the bill required and implementation. He stated that they took this information to the California ROP and discussed course sequencing as well as what courses were offered at the community colleges. Ron Selge mentioned that they wanted to give more responsibility to the community colleges however that was not what the colleges were providing. He also mentioned that the implementation requirements phase in year by year.

VI. Grants

A. SB 70

Ron Selge mentioned that the conference committee for the new state budget put in language into the SB70 that we now have to collaborate with other individuals. The regional consortium is a great tool to allocate the money and be able to monitor it. Concerns were raised by Gary Mendenhall and Ron Vito about providing funds to colleges who would not provide the outcomes. Lyla Eddington mentioned that unless we get the outcome we are not going to fund participation. Chuck Wiseley inquired about the requirements for the regional consortium to give this money to other and suggested a regional mini-grant process where individuals could do something like a quick start and/or capacity building as their objective.

B. Other Grants

WIA grants sent by Geri Douglas will continue as she gets them.

VII. Other

Lyla Eddington distributed the mentoring notebooks from the Workforce Leaders Institute to the regional chairs. She has seen that individuals become better by having

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a mentor. In the manual it provides definitions of mentoring and how to choose a mentor as well as the roles and responsibilities of their relationship. Additionally, she provided a 12 month planner and a few articles and reference materials. Individuals must meet a minimum of once a month. At year end, they would do a follow-up and confirm participation.