

**OCCUPATIONAL DEANS' MEETING  
CCCAOE CONFERENCE – HOLIDAY INN CAPITOL PLAZA, SACRAMENTO  
THURSDAY, MARCH 13, 2008  
MINUTES**

I. Welcome/Introductions

Mary Wylie

Charlene Atkins, San Diego City College  
Chuck Wiseley, CCCCCO  
Fred Allen, Grossmont College  
Gonzalo Huerta, Imperial Valley College  
Jane Signaigo-Cox, SD Continuing ED  
Kathy Pulse, CCCCCO  
Madelaine Wolfe, Cuyamaca College  
Mary Wylie, Southwestern College  
Michelle Turner, SD/IC Regional Consortium  
Mollie Smith, Palomar College  
Nancy Helt, San Diego Community College District  
Otto Lee, Dean, SD Mesa College  
Richard Bettendorf, SD Miramar College  
Stan Schroeder, Grossmont College  
Trudy Gerald, San Diego City College  
Wilma Owens, Palomar College

II. Approval of Minutes from January 18 and February 8, 2008

Motion: That the Minutes from the January 18 and February 8, 2008 meetings be approved.

Motion made by: Wilma Owens. Seconded by: Otto Lee. Voted on and approved unanimously.

III. Program Approvals

*New Programs*

Palomar College

Wilma Owens

- Computer Science (with emphasis in video gaming) – **Verbal**

*New Options*

Palomar College

Mary Wylie

- Early Childhood Admin (Cert) – **Action**
- Early Intervention Assistant (Cert) – **Action**
- Infant Toddler Teacher (Cert) – **Action**
- Working with Families (Cert) – **Action**
- Early Intervention Teacher (42units) (Cert) – **Action**
- Microsoft and Linux Management (Cert) – **Verbal**
- Cisco and Linux Management (Cert) – **Verbal**
- Cisco and Microsoft Management (Cert) - **Verbal**

Motion: Programs Endorsed. Motion made by: Fred Allen. Seconded by: Madelaine Wolfe.

Voted on and approved unanimously.

Otto Lee and Madelaine Wolfe would review the CIS program approval requests with Palomar staff and get the entire CISCO group together for a meeting. All of the deans mentioned having a conjoint program for CIS courses. Mary Wylie mentioned that conjoint program information would be good for us to share with the CIOs.

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Fred Allen stated that Grossmont has single course approvals in order to meet an employer requirement and would provide a list of examples at an upcoming dean's meeting.

IV. 12 to 18 Certificates

Stan Schroeder

Stan Schroeder wanted to remind everyone that if they have 12 to 18 unit certificates that they want to add to their transcripts to ensure that Michelle Turner adds them to the agenda for review and approval during the Occupational Dean's meeting.

V. CCCCCO Report

a. CTE Update

Chuck Wiseley mentioned that the 2008-2009 Perkins Title I-C local application is available online. The funding listed online is temporary but provides the lowest allocation. The accountability workshop presentation would be similar unless they have the actual workbooks. He would be conducting a webinar on April 16th from 1pm - 3pm. Chuck mentioned that the list is getting longer regarding upcoming events. Chuck mentioned that he has to validate the numbers for the workbooks before sending them to the districts, however Core Indicator 1 should not change but the others may therefore we would have to evaluate the entire workbook. He referred everyone to the link for the 2008-2009 Tech Prep RFA questions and answers and mentioned that on the last page of the newsletter were three additional Tech Prep Q & A's.

b. EWD Update

Kathy Pulse stated that competitive grant applications for Centers, IDRC, IDRC in Economically Distressed Areas and JDIF were due yesterday. CCCCCO received 28 IDRC requesting \$6.7 million, 6 Economically Distressed Areas IDRC requesting \$5 million and 12 JDIF requesting \$5 million. Kathy mentioned that they are seeking readers for the competitive grants.

She mentioned that renewal grants for Centers and HUBs are due March 28. The Economic and Workforce Development Program Coordination Services Grant is due April 15 and Small Business Program is due May 13. Augmentations were being sent out for CTE Liaison, Initiative Hub; CTE Youth Entrepreneurship Pathway which provides \$50,000 to the 14 International Trade Centers and \$60,000 to 20 Small Business and Development Centers; and \$40,000 to the 2005 existing Quick Start projects and extended until November 30, 2008.

The Annual Report to the Legislature is being released this week. She requested that everyone register for the upcoming EWD Conference to be held in Newport Beach on April 23-25, 2008. Michelle Turner brought additional registration forms.

Kathy mentioned that not sure if they will get budget cuts; however the responsive training fund for incumbent workers for 07-08 was cut. Kathy mentioned that they are trying to conduct some targeted advocacy.

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VI. CCCAOE Report

Richard mentioned that there are two finalists for the position as CCCAOE Legislative Liaison Jonathon Lightman, Executive Director, Faculty Association for California Community Colleges (FACCC) and Fred Jones, PBFC Legislative and Legal Counsel and lobbyist in Sacramento. Mollie Smith stated that the position would be for one year. If this is something where we are getting value would look at funding this long term. Richard mentioned that they are soliciting what scope of work this individual should be doing based on regional responses and what issues are relevant to our colleges. The deans stated that improving communication with legislators and use this opportunity to educate and inform legislators about college issues. Mollie would contact Stan Schroeder regarding connecting with intergovernmental individuals within the Region such as Dana Quittner.

1. Regional VP

Motion: That Fred Allen becomes Regional VP. Motion made by: Otto Lee. Seconded by: Madelaine Wolfe. Voted on and approved unanimously.

Richard stated that the Regional VP's meet 4 times a year with the CCCAOE Board and others around the state. The next meeting would be at the Mission Inn in June.

2. Statewide Career Pathways

Richard mentioned that Tech Prep Coordinators and Articulation Officers are requested to attend the Statewide Career Pathways Articulation Day Workshops in Southern California on Friday, April 11 in Ontario and Friday, May 9 in Walnut Creek.

3. Blog

Richard mentioned that they would like to create a Blog to get more information out to the regions as well as a forum to share information such as cooperative work experience, new media, and Women Work.

VII. JSPAC

Stan Schroeder stated that the upcoming conference would be December 3-4, 2008 at the Holiday Inn Capitol Plaza, Sacramento.

VIII. Regional Consortium Report

a. CTE Collaboratives

Stan mentioned that during the conference call there was information that the collaboratives would receive \$350,000 as well as \$375,000 within the same year which would help planning at a higher level since the receipt of funds would be sooner than expected.

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b. Workforce Leaders Institute

Stan mentioned that there were still openings to attend the upcoming Workforce Leaders Institute in San Ramon on April 8-10; however the registration forms and checks must be submitted to Lyla Eddington or Susan Coleman by tomorrow. Ron Crossland would be the facilitator and he is dynamic.

c. Discipline Work Groups

Michelle Turner stated that Julia Fretwell, Project Director, Statewide Career Pathways emailed her a request for appointing Discipline Work Group (DWG) for Statewide Career Pathways: School to College Articulation Phase VI. The information was sent via email to the deans for review and action.

Robin Harrington is going to LA/Orange March 18 at MT Sac and the April 15 in Berkeley to assist the Tech Prep Directors.

Stan requested to add Non credit to next agenda.

IX. Old Business

There was no old business for discussion.

X. New Business

There was no old business for discussion.

XI. Announcements/Other Items/Adjournment

***Next meeting: April 18, 2008 through CCC Confer***