

**PERKINS TRAINING (9am to 1pm)**  
**OCCUPATIONAL DEANS MEETING (1pm to 3pm)**  
**TOWN & COUNTRY - LE CHANTICLEER**  
**FEBRUARY 8, 2008**  
**MINUTES**

I. Perkins Training

Chuck Wiseley

*College teams consisting of CIOs, Occupational Deans, Researchers, MIS personnel, and others associated with Perkins funds.*

- a. Address recent changes and the management of Perkins funds as well as concerns particular to CIOs.
- b. Accountability Issues focusing in greater detail the core indicators, use of reports and an exercise in setting targets for negotiations which included district and college data

II. Adjournment to Occupational Deans Meeting

OCCUPATIONAL DEANS MEETING

I. Welcome/Introductions

Al Taccone, Dean, Career Technical Education, Mira Costa College  
Beatrice Zamora-Aguilar, Interim Dean, Southwestern College  
Chuck Wiseley, Vocational Education Specialist, CCCCCO  
Diana Avila, Counselor/Coordinator, CTECS, Southwestern College  
Gonzalo Huerta, Dean of Instruction, Applied Sciences, Imperial Valley College  
Lynne Ornelas, Dean, Workforce & Development Program, SDCCD  
Madelaine Wolfe, Dean, Division I Instruction, Cuyamaca College  
Mary Wylie, Dean, Continuing Education, EWD, Southwestern College  
Michelle Turner, Coordinator, SD/IC Regional Consortium, Cuyamaca College  
Otto Lee, Dean, School of Business, Computer Studies & Technologies, SD Mesa College  
Randy Barnes, Dean, Business, Info Tech, & Cosmetology, San Diego City College  
Richard Bettendorf, Dean, Technical Career & Workforce Initiatives, SD Miramar College  
Stan Schroeder, Chair, SD/IC Regional Consortium, Cuyamaca College  
Trudy Gerald, Associate Dean/Director, (CACT), San Diego City College  
Wilma Owens, Dean, Career, Technical & Extended Education, Palomar College

II. Approval of Minutes from January 18, 2007

Michelle Turner would send out the minutes electronically for approval.

III. Program Approvals

*New Options*

SD City College

Computer Business Technology - Records Information Management  
(Cert & AS) - **Verbal**

Randy Barnes stated that this program is within the CBTE which is similar to BOT.

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Wilma Owens stated that Palomar is working on a Nuclear Maintenance Technician program with San Onofre Power Plant. Most of the courses would be in science and Palomar is developing three new science courses. She would bring this back to the committee for first read in a few months.

**III. Discussion about Perkins Training**

Chuck Wiseley mentioned that anytime CCCCCO can view information by system then they will however some of the details must be looked at the college level such as employment and transfer. He stated that when the real data is distributed it would include information on how to negotiate the district targets. CCCCCO would send correspondence directly to the project director of the grant. Any additional questions should be sent to Chuck.

**IV. CCCCCO Report**

Chuck Wiseley stated that CCCCCO conducting exercises on a 10% reduction to our budgets. He mentioned that so far SB70 has not been cut and there are currently 33 different categories for funding under the SB70 grants. He mentioned that Perkins requires one district program of study for the community colleges. He mentioned that CDE wanted to have the Occupational Deans signature on the program of study at the high schools. According to Chuck that was not feasible both from a work load perspective as well as how would the dean know if faculty met the requirement. He mentioned that CDE is creating a checklist which shows the alignment with a CTE course.

**V. CCCAOE Report**

Richard Bettendorf mentioned that his name was added to the CCCAOE Ballet for President-elect. He stated that if he won then the region would need to elect someone else to take over as our Regional Vice President. The Academic Senate and CCCAOE were offering scholarships for faculty to attend the upcoming CCCAOE Conference due to the focus being on Basic Skills.

**VI. JSPAC**

- Conference December 3-4, 2008 at the Holiday Inn Capitol Plaza in Sacramento

Diana Avila stated that a Special Populations Regional Workshop would take place at the San Diego County Office of Education on Wednesday, February 20 from 12pm until 3pm. She stated that she had flyers from the JSPAC Conference about 'Generating Expectations for Student Achievement' (GESA) and 'Data and Statistics Affecting Males Today' and asked if anyone was interested in getting more to contact her directly. Diana and Stan Schroeder suggested that someone from each of the colleges send a representative to attend the STEM Pipeline Equity meeting. Michelle Turner would forward information about this event as well as

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information from Laurie Harrison regarding effective practices for special populations students in California community colleges.

VII. Regional Consortium Report

- Center of Excellence for the San Diego Region

Stan Schroeder inquired if there was interest in getting a Center of Excellence for the San Diego region. He suggested that the Director of this center sit with the deans to help facilitate communication.

- Improving performance on Perkins Core Indicators  
(non-traditional participation/completion)

Stan stated that the following link to Improving Performance of Perkins III ties with core indicators information discussed today. Mimi Lufkin would provide a presentation during the upcoming CCCAOE Conference regarding student success and research learning.

[http://www.nccte.org/publications/infosynthesis/r&dreport/Improving\\_Performance\\_of\\_Perkins\\_III.pdf](http://www.nccte.org/publications/infosynthesis/r&dreport/Improving_Performance_of_Perkins_III.pdf)

- 2008 Economic Roundtable (SDWP)

Stan requested that Michelle Turner email the deans information and links regarding the 2008 Economic Roundtable.

- Convening Leaders, Confronting Reality (SDWP)

Stan mentioned that the San Diego Workforce Partnership (SDWP) would host a Convening Leaders, Confronting Reality workshop on Thursday, March 13, 2008 from 7:30am until 1:30pm at the San Diego Convention Center. This workshop would focus on impending set of threats to secure San Diego County's current and future workforce readiness.

Stan mentioned that individuals could still register to attend the upcoming Workforce Leaders Institute in San Ramon from April 8 to 10. The focus would be on Innovation and Mentoring.

VIII. Old Business

- Military Spouse Career Advancement Program (SDWP)

Mary Wylie mentioned that information about the Military Spouse Career Advancement Program was provided during the last deans meeting. Students interested in participating must complete an orientation through the Navy and submit the signed form to the college to get training. Wilma Owens stated that someone from the Veterans department of Financial Aid should be the contact person for the college. Michelle Turner would distribute the presentation information to those who were unable to attend January's meeting.

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- 12 to 18 unit Certificates

Mary Wylie stated that Michelle Turner would collect the program approval requests and add to the minutes. Chuck Wiseley stated that the forms are on the web including instructions about the approval process for these certificates. Add topic to the March agenda.

- CTE Collaboratives

Stan Schroeder stated the he would like to have a discussion about CTE Collaboratives. Add topic to the March agenda.

Stan mentioned that the Tech Prep Regional Project received another year of funding to work on different pathways, contextual learning and courses needed to complete associate degrees and transfer to universities.

**IX. New Business**

There was no new business for discussion.

**X. Announcements/Other Items/Adjournment**

***Next meeting: March 12, 2008 during the CCCAOE Conference at the Holiday Inn Capitol Plaza, Sacramento***

Madeline Wolfe requested confirmation if Alternate and Parallel Plans were eliminated from Cooperative Work Experience based on Title V Changes. The committee confirmed that these were no longer part of Cooperative Work Experience.