

**SAN DIEGO/IMPERIAL COUNTIES REGIONAL MEETING**  
**CCC CONFER**  
**April 20, 2007**  
**9:00-12:00p.m.**  
**MINUTES**

I. Welcome/Introductions

Otto Lee

Chuck Wiseley, Vocational Education Specialist, CCCCCO  
Mary Wylie, Dean, Economic Development, Southwestern College  
Otto Lee, Dean, School of Business, Computer Studies & Technologies, San Diego Mesa College  
Paul Kelly, Interim Dean, Career & Technical Education, MiraCosta College  
Diane Glow, Interim Dean, Business, Information Technology and Cosmetology, SD City College  
Stan Schroeder, Regional Consortia Chair, Cuyamaca College  
Wilma Owens, Dean of Career, Technical & Extended Education, Palomar College  
Al Taccone, Dean of Division II, Cuyamaca College  
Trudy Gerald, Coordinator, Applied Competitive Technologies (CACT), San Diego City College  
Charity Lazzari, Coordinator, Joint Special Populations Advisory Committee, Grossmont College

II. Approval of Minutes from March 15, 2007

Otto Lee

Motion: That the Minutes from the March 15, 2007 meeting be approved. Motion made by: Mary Wylie.  
Seconded by: Wilma Owens. Voted on and approved unanimously.

III. CCCCCO

Chuck Wiseley

Chuck Wiseley reported that quarterly reports are due by April 25, 2007. The New web based system is up, and everyone should receive a password via email. Please submit the requested contact sheet to him as soon as possible if you have not already, as the passwords are being emailed on Monday.

IV. Program Approvals

*New Programs*

Palomar College

Wilma Owens

- Entertainment Technology – Action
- Public Works Management – Action
- Medical Office Management - Action

Motion: Programs Endorsed. Motion made by: Paul Kelley. Seconded by: Al Taccone. Voted on and approved unanimously.

San Diego Miramar College

Richard Bettendorf

- Motorcycle Maintenance Technician Program (Cert & AS) – 1<sup>st</sup> read.

Item postponed until next meeting.

San Diego City College

- Military Electronics Technology – AS Degree – 1<sup>st</sup> Read

Diane Glow

Motion: Program Endorsed. Motion made by: Wilma Owens. Seconded by: Al Taccone. Voted on and approved unanimously.

Mira Costa College

Paul Kelley

- Business of Music – **1<sup>st</sup> Read**
- Video and Media Design – **1<sup>st</sup> Read**

Action to be taken at next meeting.

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V. CCCAOE Report

The fall CCCAOE conference will be held in Palm Dessert, October 10-12, 2007. Please encourage colleges to use professional development money to bring faculty to this event.

VI. JSPAC Report

Charity Lazzari

The 2007-2008 JSPAC Conference will be held November 7-8, 2007 at the Holiday Inn Capitol Plaza in downtown Sacramento (300 J Street). Workshops were held throughout the spring at colleges/k-adult schools throughout the State. Community College workshops in Region X were held at Grossmont College and Palomar College. All were well attended.

VII. Partnership Opportunities

Stan Schroeder

Grant Opportunities:

A. Faculty and Counselor Work Experience

- RFA 06-0086
- 28 Grants,
- \$50,000 each, multiple rounds
- Funding period- June 1, 2007-December 1, 2008.
- Due on 4/27.
- The purpose is to provide business and industry-based work experience to community college, high school and ROCP faculty and counselors to improve their work with students by incorporating new skill sets, methods, information, and lessons learned to meet industry standards.
- Southwestern College submitting proposal.
- San Diego is submitting two- one for the District, and one for Miramar College (aviation).

B. Statewide Evaluation Proposal

- RFA 06-0084
- 1 award.
- \$300,000
- Funding period – June 20, 2007 – May 31, 2009
- Due on May 25, 2007.
- The purpose is a system-wide evaluation of the Career Technical Education/Economic and Workforce Development Pathways initiative.

VIII. Regional Consortium Report

Stan Schroeder

a) Looking for a Career Updates

Please review and send suggestions sent to Michelle by April 30, for an updated reprint.

Paul Kelley suggested perhaps changing the color, so that people know it is an updated/new version. Stan suggested this might not be a good idea because there is a recognition factor with the current version. Suggested perhaps we just change it to a different shade of blue, but keep color basically the same. Suggestion made to put a panel on the front with the year of the publication.

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b) Regional Consortium Web Updates

Stan had attendees view new web updates.

c) Schedule: A to Z Grant Writing Workshop

Linda Vallejo presented a grant writing workshop at CCCAOE. Stan was very impressed, and proposed that we bring her to San Diego for a workshop. Ms. Vallejo's presentation focused on using past proposals to apply for private/foundation money. The attendees agreed that this would be a good project. Stan will work out details with Michelle, find date and location, and email an update to everyone.

IX. Old Business

Stan Schroeder

- Mini grant final reports are due May 18.
- Professional Development final reports are due May 18.

X. Announcements/Other Items/Adjournment

- Ed Code 70816 – Requires annual review of CTE by governing board. None of the programs recall a formal external review being done. It was the consensus of attendees that the program review satisfies this Ed Code requirement.
- Wilma Owens stated that there was a form developed in the past to notify the workforce partnership of curriculum development. She will email to the Occupational Deans. Stan Schroeder stated that he is inviting Neil Kelly and Mark Cafferty to the next meeting to talk about WIB connections and would send the Looking for Career brochure to workforce partnership for their review.
- Although no Logistics proposals from Region X was funded, Otto Lee reminded everyone that contacts were made in the logistics arena, so he encourages everyone to build on those. He also suggested that everyone look at the EDGE Group, which focuses on infrastructure.
- Otto Lee addressed the issue of the basic skills initiative and the lack of a CTE voice.

**Next meeting:** May 11, 2007, A102, San Diego Mesa College. Meeting adjourned at 10:20am.