

**SAN DIEGO/IMPERIAL COUNTIES REGIONAL MEETING  
CCCAOE CONFERENCE  
HOLIDAY INN, CAPITOL PLAZA  
MARCH 15, 2007  
3:30pm to 5:00pm  
MINUTES**

I. Welcome/Introductions

Otto Lee

Charlene Atkins, San Diego City College  
Chuck Wiseley, CCCCCO  
Daria Davis, MiraCosta College  
Fred Allen, Grossmont College  
Gonzalo Huerta, Imperial Valley College  
Hutch Hutchinson, Continuing Education SDCCD  
Jean Kaput, MiraCosta College  
Julie Vera-Miller, Palomar College  
Kathy Pulse, CCCCCO  
Lynne Ornelas, San Diego CCD  
Margie Fritch, San Diego Mesa College  
Mary Wylie, Southwestern College  
Michelle Turner, SD/IC Regional Consortium  
Mollie Smith, Palomar College  
Nancy Helt, San Diego CCD  
Otto Lee, San Diego Mesa College  
Paul Kelly, MiraCosta College  
Richard Bettendorf, San Diego Miramar College  
Stan Schroeder, Grossmont-Cuyamaca CCD  
Wilma Owens, Palomar College

II. Approval of Minutes from February 9, 2007

Otto Lee

Motion: That the Minutes from the February 9, 2007 meeting be approved. Motion made by: Wilma Owens. Seconded by: Lynne Ornelas. Voted on and approved unanimously.

III. Program Approvals

*New Programs*

Palomar College

Wilma Owens

- Entertainment Technology - 1st Read

Wilma Owens stated that each of the committee members should have received a package that was sent out last week. She only received questions from Mira Costa College and connected them with the correct individuals. She suggested that if there are further questions to contact her directly. This item will be placed on the next meeting agenda for action.

IV. CCCAOE Report

Richard Bettendorf

Richard Bettendorf prepared a written report about the resource group and emailed to the committee members. He stated that he went to the Capitol to attend the hearings on Career Technical Education (CTE) and there are some recurring themes regarding K-12 and most of the testimony was from the K-12 and RCOPS. A Training Director spoke about the AOS program and how community colleges are meeting the workforce needs of industry. He also mentioned that is working with San Diego Miramar and Southwestern College. Mollie Smith stated that Jose Millan already made a presentation and the CCCAOE Board is creating another response. She reminded everyone that award nominations would be sent earlier to try and get more response from the regions. Chuck Wiseley mentioned that CCCCCO is requesting responses and comments on the initial input for the new statewide plan. Hearings would be

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held in the North, South and Central regions. Ron Selge would provide more information during tomorrow's morning session.

V. JSPAC Report

Stan Schroeder

- Regional Workshops - Palomar & Grossmont

Stan Schroeder stated that Diana Avila is currently on sabbatical. He mentioned that the regional workshops would be held at Palomar and Grossmont College and provided by the Joint Special Populations Advisory Committee (JSPAC). Stan mentioned that the special populations issue position paper was posted on CCCCCO website for comment. More information about the resource group and special populations issue paper would be provided during the May meeting. Stan mentioned that the annual JSPAC annual conference for special populations would be held Wednesday, November 28 and Thursday, November 29 after Thanksgiving at the Holiday Inn Capitol Plaza.

VI. Perkins Planning Update

Chuck Wiseley

Chuck Wiseley stated that the issue papers are already starting to form some of the decisions that were made and providing to the resource group members on Tuesday or Wednesday. The JAC meets on April 9 for a public hearing about the Perkins plan. The draft plan will go to the JAC on June 15 for approval and possible posting for comment prior to starting the three regional meetings for input. The plan would then be submitted in January for review and approval by July. Chuck stated that the biggest change is not being able to pay for basic skills with Perkins funds, however programs still has to link and strengthen academic standards as part of the Perkins requirements. He reminded everyone that they should review their core indicators sometimes this fall or early spring since they have to negotiate their performance targets.

VII. CCCCCO Report

Chuck Wiseley  
Kathy Pulse

Chuck Wiseley distributed the CTE Update and stated that allocations were posted on March 8. He distributed copies of the Overview of the Web-based Perkins Local Application System. The online application is the same that was released however they limited the space for narrative information. There is a 30 minute window to save information. The forms can be completed in any order except for the certification documents which cannot be completed until all other areas are populated. Three passwords will be given to the colleges for general entry, project director and CEO to certify the completed application. Once the application is locked, the college will print out the face sheet and request for claims for signatures and submit to CCCCCO by mail. Beta testing of this online process will begin on April 1 and provided to everyone by April 15. The online application is due May 15.

Kathy Pulse the Incumbent Worker grant applications are due May 18. She stated that her department put together a list of when the centers are due and posted it on their website.

VIII. Follow-up from Retreat

Otto Lee

Otto Lee stated that the initiative started by Dr. Perri, President of Cuyamaca College, in the region who wanted to get some discussion between the Occupational Deans and various Initiative Directors regarding collaborations. One of the outcomes was a decision to have further discussions at the annual Occupational Deans retreat to look at specific opportunities. Two of the specific opportunities were logistics and allied health.

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- Logistics Robin Carvajal, Mary Wylie & Stan Schroeder

Stan Schroeder stated that logistics had a jumpstart with working with Bob Cumming on a proposal which included Long Beach and San Joaquin Valley for several million dollars. He distributed the concept paper for review and mentioned that supply chain management was in the large sectors now but when they build the mega port in Mexico it would explode our regional job growth.

- Allied Health Bob Yarris & Lynne Ornelas

Lynne Ornelas and Bob Yarris are planning a regional meeting to discuss issues on allied health including background checks. Bob is talking with faculty to be members of this planning meeting. Lynne stated that they should have something late April or early May.

IX. Regional Consortium Report Stan Schroeder

- Steering Committee, May 18
- Looking for a Career updates
- Regional Consortium web updates
- Workforce Leaders Institute, April 18-20

Stan Schroeder stated that a save the date will be sent soon regarding the Steering Committee. Michelle Turner will email the Looking for a Career brochure to the committee for review. Michelle requested the committee provide brochure and web updates no later than the May meeting.

X. Old Business

- CCTI Summit, March 26
- How to Connect with Today's College Student's, May 10

Michelle Turner provided flyers for the upcoming events for distribution and stated that Lynne Ornelas is the key contact for the CCTI Summit event on March 26.

XI. New Business

- Contract Ed/South - Mt. SAC Scott Hammer
- Survey of Colleges' Residency Requirements Michelle Turner

Motion: To support Scott Hammer as the Contract Ed/South representative. Motion made by: Fred Allen. Seconded by: Wilma Owens. Voted on and approved unanimously. Scott Hammer suggested changing ED>Net to Economic and Workforce Development (EWD).

Michelle distributed the Survey of Colleges' Residency Requirements and requested that the committee members complete and provide the survey to Michelle to submit to the Statewide Career Pathways.

XII. Announcements/Other Items/Adjournment

**Next meeting**: April 20, 2007 at San Diego Mesa College room A102 will be moved to another date to accommodate those who are attending the Workforce Leaders Institute in Lake Arrowhead. Michelle Turner will work on notifying of the new date and CCC Confer details.