

REGIONAL CONSORTIUM STEERING COMMITTEE
FRIDAY, MAY 5, 2006
LUNCHEON MEETING 12:15 P.M. TO 2:30 P.M.
TOWN & COUNTRY RESORT, SAN DIEGO, CA

MINUTES

I. Welcome/Introductions Stan Schroeder

Al Taccone, Occupational Dean, Cuyamaca College
Diana Avila, Center for Technical Education & Career Success, Southwestern College
Karen Williams, Professor, San Diego Mesa College
Linda Snider, Business Office Technology Instructor, Grossmont College
Michelle Turner, Regional Consortium, Cuyamaca College
Mollie Smith, Special Populations and CCCAOE Regional Representative, Palomar College
Natalie Ray, Tech Prep, Grossmont-Cuyamaca Community College District
Pam Deegan, Chief Instructional Officer, San Diego Miramar College
Peggy Shepard, Career Development Advisory Representative, Grossmont College
Stan Schroeder, Regional Consortium Chair, Grossmont College
Theresa Savarese, Professor, San Diego City College

Stan Schroeder called the meeting to order at 12:45 p.m.

II. Approval of Minutes of Meeting June 3, 2005 All Members

Motion: That the Minutes from the June 3, 2005 meeting be approved. Motion made by: Al Taccone. Seconded by: Mollie Smith. Voted on and approved.

III. Update of Membership List All Members

Stan Schroeder distributed the Steering Committee Membership list for corrections and additions.

IV. Regional Consortium Report Stan Schroeder

A. VTEA and Economic Development Mini-Grants 2005-2006

Stan Schroeder distributed the VTEA and Economic Development Mini-grant list for 2005-2006. The Occupational Deans are notified in the fall and distribute this information throughout their campuses. Stan mentioned that mini-grants are usually funded for \$5,000 or less which benefits not just the college submitting the proposal but other colleges in the region therefore the proposal must have a regional focus. Mini-grants fund activities like brochures as well promote programs in the region. The Readers Committee reviews and scores these proposals. Based on the scores, the Readers Committee decides which mini-grants to fund. Stan mentioned that he is talking with the Occupational Deans about possibly doing a more targeted project to beef up college websites through the use of mini-grant funds.

B. 2005-2006 Work plan Highlights

Stan Schroeder distributed the 2005-2006 Regional Consortium Work plan Highlights. He mentioned that the Regional Consortium funds are used to support various meetings within the region. He mentioned that the Regional IT Advisory meeting was held in April to discuss security issues as it relates to CIS since industry keep saying that is a skill set that college graduates possess. A total of 22 college and 10 industry representatives participated in this meeting.

C. Regional Program Improvement and other Professional Development Workshops

Stan Schroeder distributed the Professional Development Workshop list for 2005-2006. Stan stated that each college receives \$3,000 to promote Professional Development activities. He also mentioned about the other activities that the San Diego/Imperial Counties Regional Consortium supports such as the Statewide Workforce Leaders Institute, Career Development, and the Special Populations Conference. Stan Schroeder mentioned that we received \$12,500 for Program

Improvement Planning workshops with the region to look at Student Learning Outcomes (SLOAC). Norena Badway from HEERG provided the training. He stated that we held three workshops this year with 133 participants from eight colleges attending within the region.

D. Regional Economic Development Centers

Stan Schroeder distributed the Economic Development Centers list. These centers are funded by CCCCCO for our region and designed to connect with employers and work within the region to provide resources and links to the colleges. Stan mentioned that one thing we have done is to invite the Directors of these Centers to the Occupational Deans meetings to give a small presentation about what is going on at their centers. Dr. Geraldine Perri, President of Cuyamaca College is inviting all of these individuals together to discuss issues within the region. "Getting it Done" is the publications issued by the Centers, therefore Dr. Perri is "Getting it Done Together" as her theme and look at ways these centers can connect. Stan mentioned that she will notify and each college president connected to each center to advise them of this information sharing session. Natalie Ray suggested contacting the groups that were created within the region who worked on the SB 70 grants.

E. Labor Market

Stan Schroeder stated that the San Diego Workforce Partnership produces the Occupational Outlook Report every year and this year the San Diego/Imperial Counties Regional Consortium funded \$1,000 to assist with the publishing of this document. Stan stated to contact Michelle Turner if they need additional copies of this report. Gary Moss works with Cheryl Mason from EDD to complete this publication. Stan mentioned that this report is very valuable for the career centers. Peggy Shepard asked if all counseling centers in Region X could get a copy of this document. Stan referred to Michelle to distribute.

F. Looking for a Career Brochure

One other major project is the "Looking for a Career" brochures and over 100,000 copies are distributed within the region to promote vocational programs. Stan mentioned that Michelle Turner created links between the Regional Consortium website and colleges who have vocational programs. Every year Michelle works with the designated Occupational Deans to obtain suggest changes to these brochures.

V. Coordination with San Diego Workforce Partnership Stan Schroeder

Stan Schroeder stated that community colleges continue to try to build relationships within the community and that the San Diego Workforce Partnership is a great resource. He is trying to look at other ways to help the colleges achieve their missions this coming year. One way is to continue to fund the production of the Occupational Outlook Report.

VI. Chancellor's Office Newsletters

Stan Schroeder distributed CCCCCO newsletters for Career Technical Education as well as Economic and Workforce Development. Peggy Shepard requested to include counselors in the distribution of this document. Al Taccone suggested adding this topic to the agenda for the upcoming Occupational Deans meeting on Friday, May 12.

VII. Communications and Networking

Statewide Discipline Advisory Committees – Regional Leader's Update

- Business Education Karen Schneiter-Williams/Theresa Savarese

Karen Williams stated that the Business Education Advisory Committee met four times this year in February, March, April and May via teleconference. This group held four focus groups within the state on March 3 to discuss what is good and right in the business curriculum and what needs changed. The outcomes from this discussion will be provided through written documentation after June 30 and available online at www.calbusinessed.org. Additionally, a member of the committee will post after June 30 on the same website information about mini-grants divided into discipline areas and

their respective deliverables. The Business Education Advisory Committee held their conference on March 22-24, 2006 at Asilomar in Monterey.

Theresa Savarese worked with Gene Thompson as Co-Chair for the Administrative Office Management mini-grant and solicited input from around the state regarding closed captioning, legal and medical records management and career ladders for middle and high schools. They will list information about this mini-grant on the Business Education Advisory website by June 30. Linda Snider stated that CCCCO approved the virtual assistant program at Grossmont College. Karen Williams mentioned that this advisory committee is very active in the California Business Education group and met with legislative aids to discuss current bills and the possible impact on career technical education.

- Career Development Peggy Shepard

Peggy Shepard stated that she is on the Career Development Advisory Committee, which met in person 3 to 4 times a year. Rita Jones is still the Chair of this committee out of Orange County. "The Case of the Missing Major" was created to assist students on deciding their major. Peggy stated that Rita Jones presented "The Case of the Missing Major" to individuals within Region X. The workshop also dealt with career and other opportunities available at the local and private colleges. For additional information, Peggy referred the committee to www.occareers.com.

- Contract Education Robin Carvajal

NO REPRESENTATION

- Industrial Technology Gonzalo Huerta

NO REPRESENTATION

- Special Populations/Trade & Industry Mollie Smith

Mollie Smith stated that she has been in contact with Bernice Lorenzo at San Diego Miramar College about possibly being the Region X representative for the JSPAC Committee. She mentioned that the House and Senate approved Perkins, however still in the budget with a \$0 balance. The next JSPAC Conference is December 6-7, 2006 in Sacramento. The JSPAC Committee will meet on May 22 to go over the strategic plan, work plan and budget in preparation for next year. Mollie stated that Sue Clark from Columbia College has assumed the role as Co-Chair for the JSPAC Committee.

- Statewide Technology Armando Abina/Gary Nugent

NO REPRESENTATION

- Work-based Learning (Cooperative Work Experience) Bruce McDonough

NO REPRESENTATION

Other Issues and Actions in the Region.

- Academic Senate Linda Snider

Linda Snider stated that four individuals from Grossmont College attended the vocational educational academic senate. Funds are available through the local academic senate to attend technology workshops offered by San Diego City College.

- CCCAOE Mollie Smith

Mollie Smith stated that there is new leadership for 2006-2007 and they are working on the strategic plan for next year. The next CCCAOE Conference is October 18-20, 2006 in Anaheim. At this conference, the CCCAOE Board will provide details about the strategic plan. Mollie stated that based on the regional responses the spring conference will be in Sacramento with a legislative focus. Wilma Owens, current CCCAOE President, will be attending the National Association for Career - Technical Education Information Conference on May 15-19, 2006 in Palm Springs. Michael

Brustein, ESQ., Attorney at Law, Brustein and Manasevit, Washington, DC will provide training workshops on "New Federal Initiatives on Enforcement: Federal Audits, A-133 Audits, Monitoring and High Risk Grantee Status" and "Are You Ready For Perkins IV Implementation?"

- CEO Group **TBA**

NO REPRESENTATION

- CIO Group Pam Deegan

Pam Deegan stated that she is completing her tenure at the President of the Statewide CIOs. The joint CIO/CSSO conference was a success. They decided to change from a call for presentations to determining what presentations they wanted and then ask someone to conduct the presentation. Julie Hatoff received the first Carter Doran award for Instructional Excellence during the CIO/CSSO conference.

The CIOs formed a workgroup with Jack Friedlander, their legislative specialist, to investigate and recommend possible changes to the Ed Code and Title 5. John Spevak is leading the second workgroup to work on ideas and alternatives regarding computer labs. She distributed the San Diego Miramar College approved Associate degree course outline for Business 054L. This course is an open entry/open exit (OE/OE) practicum course designed to assist students to succeed in completing computer assignments specific to the Business discipline. The only change was the need to make the unit value .5 instead of .2.

She mentioned that COLA was close to 6%. According to Pam, a taskforce was comprised of CBOs to work on the issue of equalization. They proposed adding \$31 million to the \$130 million the governor has already allocated for equalization. This would allow each district to be at the 90th percentile if they received the additional equalization funds. She stated that we would know more after the May revise.

Pam mentioned that she, Randy Lawson, Robin Richards, and Ian Walton discussed the issue of improving student performance of basic skills during the budget workgroup meeting. The outcome from the student was the creation of a call to action proposal by the California Community College Chief Instructional Officers (CIOs), Chief Student Services Officers (CSSOs) and the Academic Senate for the California Community Colleges (ASCCC) to address the basic skills initiative. Pam distributed this proposal to the committee members. According to Pam, the reality for community colleges was that the majority of new freshmen are under-prepared for college level work as well as a large proportion of students will not pass the California High School Exit Exam. Therefore, the CIOs, CSSOs and members from ASCCC proposed that the system assemble a group of "out-of-the-box thinkers" including faculty, administrators, researchers, and learning theorists to investigate how students learn, what teaching methodologies promote this student learning and what support mechanisms are necessary to sustain learning and achieve success. They also recommended that the system office identify basic skills over-cap funds or other funds to use to initiate the research phase of this project. She mentioned that Robert Turnage earmarked \$750,000 in the budget to support this effort.

- CSSO Group **TBA**

NO REPRESENTATION

- EWD Peter Davis

NO REPRESENTATION

- Occupational Deans Al Taccone

Al Taccone stated that the Occupational Deans approve all programs, certificates and modifications prior to submission to CCCCCO. During the past year, the Economic Development Initiative Directors presented information about their centers to the Occupational Deans.

- School-to-Career **TBA**

NO REPRESENTATION

- Special Populations

Diana Avila/Mary Lewis

Diana Avila distributed information about the upcoming workshop "Let's Connect for Gender Equity" on May 19 in National City. She also distributed brochures regarding the National Network for Women's Employment membership.

She stated that she would like to complete the project started last year concerning a Special Populations contact list. She wants a list of key individuals at the community colleges assigned to special populations and vocational education. Mollie Smith stated that the best person to contact would be the designated Occupational Dean, however Diana should define why she wants this list and who should be on it. Mollie stated that Diana could add Anne Stadler from the EOPS Department at Palomar College to her list.

- Tech Prep

Natalie Ray/Lynne Ornelas

Natalie Ray stated that she worked with 24 partners in the region to complete an SB70 Quick Start grant for Allied Health. All community colleges are participants, though she still needs to identify individuals at City and Miramar colleges. She stated that the Grossmont Union High School District has built their health career pathways around science course offerings and it was agreed that it would be a model for expansion to the region. In addition to the focus on science curricula, other outcomes will be the development of an inventory of industry partners and activities, and the development of lessons and publications that assist students in pursuing a healthcare career.

VIII. Announcements/Other

Next Meeting - May 4, 2007