



## **Regional Consortia Chairs Meeting Minutes**

**Monday, May 15, 2006    ♦    10:00 a.m. – 2:00 p.m.**

**Sheraton Grand Sacramento  
Bondi Room  
1230 J Street  
Sacramento, CA 95814**

### **I. Welcome/Introductions**

Chuck Wiseley, CCCCCO  
Diane Brady, CCCCCO  
Diane McKnight, North/Far North  
Donna Stearns, CCCCCO  
Erika Endrijonas, South Central Region  
Gary Mendenhall, Central Region  
Janis Caston, North/Far North Region  
Julie Pehkonen, Desert  
Katie Gilks, CCCCCO  
Kathy Pulse, CCCCCO  
Linda Zorn, North/Far North Region  
Lyla Eddington, LA/Orange Region  
Michelle Turner, San Diego/Imperial Region  
Patricia Macias-Najar, CCCCCO  
Ron Selge, CCCCCO  
Ron Vito, Desert Region  
Sharon Wong, CCCCCO  
Stan Schroeder, San Diego/Imperial Region  
Sue Clark, Central Region  
Susan Coleman, LA/Orange Region  
Teresa Parkison, CCCCCO

Linda Zorn called the meeting to order at 10:00am.

### **II. Additions/Changes to Agenda**

Erika Endrijonas stated that she was given a request for regional support from 4C/SD. Please add topic to the agenda. Sue Clark distributed the Regional Consortia Chairs/CCCCCO contact list for updates.

### III. Approval of Minutes of the March 15, 2006 Meeting

Motion: That the Minutes from the March 15, 2006 meeting be approved. Motion made by: Lyla Eddington. Seconded by: Ron Vito. Voted on and approved unanimously.

### IV. Reports from CCCO

#### a. Budget update

Ron Selge stated that the Governor announced his May Revision to his proposed budget for 2006-2007 last Friday, May 12. The following summary lists some of the major increases proposed for community colleges for 2006-2007.

- approximately \$38 million is being provided for COLA
- \$24 million for matriculation
- \$2.5 million for unfunded apprenticeship FTES
- \$15 million for Economic and Workforce Development
- \$500,000 further augmentation for Cal-PASS
- \$10 million to supplement noncredit instruction to be provided on a priority basis for students who have satisfied all high school graduation requirements except having passed the High School Exit Exam (CAHSEE)

The following summary lists some of the proposed increases for one-time expenditures for community colleges for 2006-2007

- \$100 million for deferred maintenance, instructional materials and hazardous substance abatement
- \$40 million for career technical education equipment and facilities reconfigurations

Ron stated that the 1998 Perkins Act was extended until June 30, 2007 and will be replaced with a 2006 Act effective July 1, 2007. The 2006 Act would require a new State Plan for the use of the funds to make needed and desired improvements in the State's CTE delivery system. Therefore, CDE has contracted with WestEd to conduct the research and needs assessments of CTE from March 15, 2006 to November 15, 2006. WestEd's work covers a wide range of subjects and issues in education, including early intervention, reading and literacy, math and science, special education and CTE. The proposed scope of work various tasks to be completed by WestEd includes the following.

- I. Background Research, Working Resource Group and Instrument Development (Mar-Jun)
- II. Data Collection and Analysis (May-Sep)
- III. Report Preparation (Sep-Nov)

Lyla Eddington distributed the list of the Working Resource Group participants as well as Guiding Principles for State Plan Cross-Walked to Areas of Assessment and details about the statewide assessment. The Resource Group is to assist and provide feedback on such things as the data collection instrument. Members of CCCAOE, advisory committees, CIOs, Presidents, faculty including adjunct faculty in academia and vocational/occupational education and counselors from K-12 and community colleges will receive a different survey to complete regarding CTE. Ron stated that this issue would be revisited if the Perkins Act has not passed by June 30.

#### IV. Perkins Reauthorization – VTEA

Ron Selge stated that CCCCO is currently updating the 2005-2006 VTEA IC Final Report and will release the documents very soon. He mentioned that CCCCO received a letter from the Department of Education regarding VTEA IC funding. DOE was unaware that the May 5 posted funds showed \$1 million less for the state and wanted to confirm that CCCCO was receiving appropriate funding. Ron mentioned that there was significant carry over that will be split with the California Department of Education and post secondary that community colleges may not be impacted for 2006-2007.

## V. Career/Tech Update

Ron Selge mentioned that recently individuals have been contacting CCCCCO about getting workers from the various colleges who may have specific skill sets to fill open positions within their company. For example, a sanitation plant called stating they need multiple employees such as welders to fill positions where someone retired. Lyla Eddington and Linda Zorn suggested that CCCCCO contact the correct Regional Consortia Chair to assist based on the area the employer is looking for and send statewide employment opportunities to all of the Chairs.

Ron mentioned that the California Workforce Investment Board (WIB) approached CCCCCO to help engage the community colleges. Lyla Eddington mentioned that each local WIB is very diverse and vary on how they want to participate with the community colleges within their region. Therefore, the regional consortia could provide an opportunity for individuals in their region to meet. After much discussion three possible ideas were mentioned often by the chairs that we could network with regional advisors, market our programs and help with the creation of industry focus groups. Patricia Macias-Najar stated that advisors at EDD were supposed to bridge the gap when there were WIB issues regarding funding, projects and relationships. Linda Zorn suggested focusing on regions that have best practices and share information with others in the state.

## VI. EWD Update

Kathy Pulse distributed the May Economic and Workforce Development newsletter. The EWD Conference was postponed until February 2007 and will be at the Hilton Hotel in the San Francisco Financial District. The May revise was issued Friday, May 12 which included a \$15 million augmentation that if approved by the Legislature could fund new projects that were recommended in the System Budget Change Proposal as well as IDRC and JDIF grants. RFAs for IDRC, IDRC in economically distressed areas and JDIF grants were released and due July 20, 2006. The RFA for Centers to be renewed are due June 28, 2006. The 17 Initiative Centers that are up for competition were renewed until December 31, 2006 and the RFA would be available May 16 and due September 14, 2006. All Regional Centers both new and renewal get a \$25,000 increase over prior year's levels.

Diane Brady mentioned that grant applications for "Quick Start" projects were due April 20. They received 75 applications and were only able to award 25. They funded the highest scoring grants and mentioned that the lowest score was an 84 or 85 but could not fund more because they ran out of money. The list of applications received and their status is posted on CCCCCO website. Diane mentioned that Readers were needed for additional SB70 grant applications, which would be read the week of July 10. She requested that for anyone interested to complete the Reader Nomination form she distributed and submit to Patricia Macias-Najar.

Kathy Pulse distributed the Summary of the Budget Change Proposal 2006-2007 Addressing Continuous Workforce Development Needs. This BCP contains the following elements.

1. Responsive Incumbent Worker Training Fund
2. Capacity Development which includes
  - a. Building the System's Environmental Scanning Capabilities
  - b. Market Responsive Equipment Fund
  - c. In-Service Training for Faculty/Staff
3. Strengthening Centers and Initiatives

Kathy mentioned that they are no longer sending the Economic and Workforce Development "Getting It Done" newsletters as an attachment in an email instead Kay Ferrier decided to send a link to the document. She distributed the Annual Report to the Legislature for 2004-2005 for Economic and Workforce Development. This report includes outcomes from the Program Data Collection System, statewide initiatives, IDRC project accomplishments, and short summary of

future challenges in the fields of Nanotechnology, Biotechnology, Advanced Manufacturing, and Intelligent Transportation System. Ron Selge mentioned that the initiatives studies would soon be published for Advance Transportation, Biotech, International Trade and the food industry.

#### VII.FY 06-07 Consortia Renewals

Ron Selge stated that the renewal forms for the Regional Consortium were on CCCCO website and they emailed the appendix and forms to the regions.

#### VIII.SLO Funding for 06-07 update

Chuck Wiseley stated that they haven't discussed the possibility of funding additional SLO workshops for 2006-2007. He requested feedback regarding what should be the next step in the process. Most chairs agreed that it could focus on individual college processes however money is the issue to continue this activity.

- V. Workforce Leaders Institute – Lyla Eddington, Chair, LA/Orange Region
  - a. 2006 Report
  - b. 2007 Proposal

Lyla Eddington stated that the Workforce Leaders Institute was held at the San Ramon Conference Center and was \$20K more due to travel, facility and guest speaker. The content of the workshop was relevant to many especially the video tapping on oneself to use in the evaluation process. There were 39 individuals who stated this was their first time attending such a workshop and many believed that this workshop made a difference personally and professionally. She stated that we should try to interest faculty in attending because there is a pathway for them to become administrators.

Lyla and Susan Coleman are working with a group out of West Virginia for the 2007 workshop. The focus is on continuing education and developing workforce leaders. Dates are April 18-20, 2007 at Lake Arrowhead. They will distribute a save the date flyer and brochure soon.

- VI. Career Development Project – Susan Coleman, Coordinator, LA/Orange Region

Susan Coleman distributed handouts and information from the “Case of the Missing Major” workshop held in each region. She also provided the sign in sheets, demographic information and evaluation results to use in the Regional Consortium final reports. These workshops were created to assist students who were undecided or had not declared a major. She stated that they were currently looking for a partner such as Monster and/or Quicksilver to assist with creating this program as a game. She also mentioned that they also provided other activities such as “The World is Flat” to prepare students to compete and perform in the global market place and “Got Experience” to express the need for students to gain career related work experience. She mentioned that these type of activities especially the “Majors” piece will continue next year. This project targets mostly counselors and career centers however anyone dealing with career development has attended the workshops.

- VII. Joint Special Populations Statewide Advisory Committee Conference –  
Stan Schroeder, Chair San Diego/Imperial Counties
  - a. 2006 Report
  - b. 2007 Proposal

Stan Schroeder distributed a summary of the 2005-2006 JSPAC activities. He stated that the JSPAC Conference was a success with 276 individuals attending from K-adult, community colleges and public/private industry. Next conference will be in December and would be formatted to have more breakout sessions instead of just one speaker. He mentioned that 17 regional workshops were held throughout the state. He mentioned that Sue Clark was the new co-chair of JSPAC replacing Mollie Smith.

#### VIII. Research and Accountability Report Update

Ron Selge stated that with the Research and Accountability Report that the State Department of Education is trying to bring in accountability through the data quality institute (DQI) to introduce standards within programs. They would like to send colleges set exams and have colleges use them, therefore reducing the way colleges report. There is not a lot of support throughout the state for this change.

#### IX. 4CSD Regional Support

Erika Endrijonas stated that Diane Hollems of Santa Barbara City College submitted on behalf of the 4C/SD Board a request for funding. The California Community College Council of Staff and Organizational Development (4C/SD) respectfully requests \$500 per region (ongoing) to help subsidize the annual 4C/SD conference. Erika mentioned that 50 people attended the conference from across the curriculum. Lyla Eddington suggested that this group contact CCCCO to discuss possible funding sources since the Regional Consortium falls under VTEA and must meet the criteria of funding only vocational education.

#### X. Regional Updates

Gary Mendenhall mentioned that the Central Region held a June retreat to review the requirements of their work plan, schedule major activities as well as focus on workforce and development collaborations with industries. He stated that they scheduled a meeting in early May with representatives in the food manufacturing and construction industries to request feedback during the morning session regarding industry needs and how the colleges could improve and better support these needs. Gary mentioned that they split into workgroups in the afternoon to work on building strategies. One of the strategies was taking marketing dollars and improving the regional website. They created a regional map, which when an individual clicked on a specific area they were provided a list of educational programs and contacts for that area. They created approximately 1,000 postcards, which were distributed within the region and to the WIB's that states for information about their programs to access this website.

Stan Schroeder stated that the San Diego and Imperial Counties Region completed their fifth SLOAC Workshop with Norena Badway. He mentioned that Dr. Perri of Cuyamaca College was hosting a meeting with the Economic and Workforce Development Center Directors in the region to start a dialogue in order to create more unity and synergy amongst the colleges.

Erika Endrijonas stated that they held a Construction Summit on April 19 in order to help meet industry needs in their region. Seventy members from the construction industry and colleges in Ventura, Los Angeles and Santa Barbara attended. She mentioned that the Regional Consortium is being transferred to another college within the same district and would have further information after their annual retreat of who will represent their region at these meetings. The annual retreat begins on Sunday afternoon and continues through Tuesday. They focus on providing professional development activities during the retreat.

Lyla Eddington stated that the LA/Orange County Regional Consortium would be transferred from Rio Hondo College to Citrus College. She and Susan Coleman would continue to work with the consortium. Lyla mentioned that they are currently conducting a broad base environmental scan for the health industry to understand where this industry may be going and would conduct later a skill set and wage data scan. They are working with a part-time instructor from Palomar College and their local WIB.

Julie Pehkonen stated that their region has been conducting some outstanding mini projects. The College of the Desert purchased an extensive Video DVD Resource Library for contract Ed that they would maintain at their college. A faculty member created a survey instrument for CIS and Business Office Technology to find out what office application employers want their employees to know and posted this information on their regional website. Julie mentioned that they are in the process of revamping the Regional Consortium website.

Linda Zorn stated that the North/Far North Region held a rural workforce development project with Michael Ward facilitating. Fifty-five people attended this workshop. She mentioned that the steering committee would participate in a professional development activity on June 1 & 2.

#### XI. July Retreat Discussion

Stan Schroeder requested confirmation if the Regional Chairs would like to hold a retreat in San Diego in July. He suggested that we schedule this retreat once it is determined that there is a need. He mentioned that February is a great time to be in San Diego.

#### XII. Regional Chairs Calendar FY 06-07

Michelle Turner would change the Regional Chairs and CCCCCO retreat to take place if necessary in February 2007. She would add CCCCCO to every meeting, however the agenda would determine if CCCCCO should attend the scheduled meeting.