

**OCCUPATIONAL DEANS' MEETING  
SAN DIEGO COMMUNITY COLLEGE DISTRICT - RM 272  
APRIL 21, 2006**

**MINUTES**

I. Welcome/Introductions

Al Taccone

Al Taccone, Dean of Division II - Instruction, Cuyamaca College  
Cassie Morton, Dean, Business, Information Technology and Cosmetology, SD City College  
Charity Lazzari, Coordinator, Joint Special Populations Advisory Committee (JSPAC), Grossmont College  
Chuck Wiseley, Vocational Education Specialist, CCCCCO  
Curtis Dowds, Industry Liaison/Assistant Director, Center for Applied Competitive Technologies, San Diego City College  
Hutch Hutchinson, Associate Dean, Centre City Skills Center, SDCCCD Continuing Education  
Mary Wylie, Dean, Economic Development, Southwestern College  
Michelle Turner, Coordinator, SD/Imperial Counties Regional Consortium, Cuyamaca College  
Mollie Smith, Director, Occupational and Noncredit, Palomar College  
Richard Bettendorf, Dean, Tech Career, SD Miramar  
Stan Schroeder, Regional Consortia Chair, Cuyamaca College  
Wilma Owens, Dean, Career Technical & Extended Education, Palomar College

II. JSPAC

Charity Lazzari

Charity Lazzari stated that she was the JSPAC Coordinator and as the Administrative Secretary for the Auxiliary at Grossmont College. She mentioned that 48 men and 228 women attended the JSPAC Conference in February from community colleges and K-Adult. San Diego has held 2 JSPAC regional workshops and 29 attended the workshop at the San Diego County Office of Education and 18 attended the workshop at Palomar College. She mentioned that the JSPAC Committee is currently evaluating their work plan and preparing for next year's conference. May 22 is the last JSPAC advisory meeting for FY 2005-2006. She stated that there is a need for a Region X JSPAC representative and distributed the list of those who attended the conference from Region X. Mollie Smith recommended Bernice Lorenzo from San Diego Miramar College. Mollie will contact Bernice about this position and see if she would be interested. Mary Wylie mentioned that Martina Painado who is the CalWORKS Counselor at Southwestern College might also be interested. Charity distributed various publications regarding special populations.

III. Approval of Minutes from March 16, 2006

Al Taccone

Motion: That the Minutes from the March 16, 2006 meeting be approved. Motion made by: Mary Wylie. Seconded by: Cassie Morton. Voted on and approved unanimously.

IV. Program Approvals

**New Programs**

MiraCosta College

- LVN to RN Step-Up Program - 1st Read

Eileen Kraskouskas

Michelle Turner mentioned that Eileen was unable to bring this forward therefore we will table this item until the next meeting.

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Southwestern College

Irma Alvarez

- Hospitality: Culinary Arts - Baking and Pastry Management – 2nd Read **ACTION**
- Hospitality: Event & Convention Management (Basic/Adv Cert & AS) – 2nd Read **ACTION**
- Hospitality: Hotel Operations Management – 2nd Read **ACTION**

Motion: Programs endorsed. Motion made by: Curtis Dowds. Seconded by: Wilma Owens. Voted on and approved unanimously.

V. CCCAOE Report

Mollie Smith

Mollie Smith stated that CCCAOE Board is preparing for the fall conference at the Crowne Plaza Hotel near Disneyland. Bobbie sent the "Call for Presentations". Mollie requested feedback about possible future workshops. After much discussion, the deans agreed that marketing, connecting academics with Career Technical Education and Best Practices from out of state were topics that our region would like the CCCAOE Board to consider. Richard Bettendorf mentioned that SD Miramar College created a trailer to connect with math and science individuals and try to tie the sciences with the vocational program in hydrogen. Michelle Turner will add as a future agenda topic the concept of mobile classrooms and links to the high schools. Mollie requested that the deans forward information about dynamic speakers. Hutch will forward the information about the person in charge of personnel at Disney. Mollie reminded everyone that this was her last meeting since Tom Plotts has assumed the role as the Vice President of SD/IC Region.

VI. Chancellor's Office Report

Chuck Wiseley

Chuck Wiseley stated that VTEA IC face sheets were released with no changes in the tentative allocations. However, he reminded everyone that there are changes on how the money would be distributed by using the quarterly reports and apportionment process. He mentioned that there were some complications with the Core Indicator 2 because the wage data has not been released. He suggested using what is currently in the system.

Michelle Turner stated that Fred Allen wanted to know from the deans how many individuals were involved with VTEA IC and suggested due to high turnovers to ask CCCCO to conduct a VTEA IC workshop. Chuck suggested conducting this workshop in the fall. He would review the new act as well as the implementation process prior to creating a sketch of some topics that would be covered in this training session.

Chuck stated that Kathy Pulse sent an email about the RFA's for JDIF and IDRC grants. Michelle will add VTEA IC to an upcoming agenda for further discussion.

VII. Looking for a Career Brochure

Michelle Turner

Michelle Turner distributed the "Looking for a Career" brochures and requested revisions to be sent to her no later than Friday, May 12. Hutch Hutchinson suggested including language about noncredit. Curtis Dowds suggested intensifying the website link. Michelle Turner will add this topic to a fall agenda for further discussion and possible changes to these brochures prior to printing in 2007.

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I. Regional Consortium Report  
a. 2006-2007 Budget

Stan Schroeder

Stan Schroeder requested confirmation from Chuck Wiseley if the Regional Consortium would get the same funding. Chuck stated all but \$12,500 since we were not continuing the Program Improvement Workshops. He went line-by-line explaining the regional consortium budget for 2006-2007. He stated that each college would continue to receive professional development funds and there was money set aside for mini-grants as well as IVC travel. He also stated that we would fund the Occupational Outlook Report through the San Diego Workforce Partnership again for FY 2006-2007.

b. SLOAC

Stan reminded the deans that the next SLOAC workshop would be on Thursday, May 4 at the Red Lion Hanalei Hotel for researchers and others to attend.

c. Steering Committee

Stan stated that the Steering Committee would be on Friday, May 5 at the Town and Country Resort. Linda Snider would represent the Academic Senate. He stated that he would present this budget to the Steering Committee for approval.

d. Workforce Leaders Institute

Stan stated that there was good participation from our region in attending the Workforce Leaders Institute. This event is for those who the colleges are future leaders.

II. Old Business

a. SB 70 RFA - Strengthening Career Technical Programs

Lynne Ornelas

Mary Wylie stated that Lynne Ornelas was unable to be present at this meeting and requested that she share a few words about the SB70 RFA for Strengthening Career Technical Programs. Mary stated that the model Scott Finn created for Southwestern College would be the model used and utilized countywide. The links should connect that LMID and Workforce Partnership. Scott provided the high schools with specific guidelines, which they had to follow in order to include their information in the matrix and sorted by keyword and/or school. Therefore, Lynne would assist in the creation of a countywide system about career technical programs by using Tech Prep connections. Chuck suggested contacting Cheryl Mason to request that they tie this project to LMID information.

b. Mini-grant Final Reports - May 19

Michelle Turner

Michelle Turner reminded everyone that the final reports and invoices for professional development and mini-grants were due to her office by Friday, May 19.

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c. Region X Economic Development Centers

Stan Schroeder

Stan Schroeder distributed the Region X Economic Development Centers list and requested that they send corrections to Michelle Turner. He suggested that these initiatives conduct presentations next year during the deans meetings. He is still working with Dr. Gerri Perri of Cuyamaca College on having these initiatives meet as a group.

III. New Business

a. Incoming Chair Elections - May 12

Stan Schroeder

Stan Schroeder distributed the Chair List for review and reminded everyone that the elections for incoming Chair of the Occupational Deans would take place on Friday, May 12.

IV. Announcements/Other Items/Adjournment

*Next meeting: May 12 at SDCCD room 272*