

Regional Consortia Chairs Meeting Minutes

Wednesday, October 6, 2004 ♦ 9:30 – 11 a.m.

Long Beach Hilton Hotel
Atlantic I & II
701 W. Ocean Blvd.
Long Beach, CA 908313-3100

MINUTES

I. Welcome/Introductions – Tanya Burke, Chair, South Central Region
Dona Boatright, CCCCCO
Gary Mendenhall, Central Region
Janis Caston, North/Far North Region
Julie Pehkonen, Desert Region
Linda Zorn, North/Far North Region
Lyla Eddington, LA/Orange Region
Michelle Turner, San Diego/Imperial Region
Sandra Mellor, Bay/Interior Bay Region
Stan Schroeder, San Diego/Imperial Region
Sue Clark, Central Region
Susan Coleman, LA/Orange Region
Tanya Burke, South Central Region

Tanya called the meeting to order at 9:32am.

II. Additions/Changes to Agenda – Tanya Burke
Gary Mendenhall requested to have either Michael Ward or Elaine Gaertner to talk with us about the Business & Workforce Performance Improvement (BWPI) Initiative.

III. Approval of Minutes of the September 20, 2004 Meeting
Sue Clark stated that under item 7 of the minutes it mentions Art Curry that should be removed. Motion: That the Minutes from the September 20, 2004 meeting be approved with corrections. Motion made by: Gary Mendenhall. Seconded by: Linda Zorn. Voted on and approved unanimously.

IV. Reports from CCCCCO (if needed)

Dona Boatright mentioned that the Economic & Workforce Development report went out yesterday afternoon regarding who received an award for the JDIF and IDRC grants. She reminded everyone about the upcoming event on November 18 for system leaders in Career Technical Education & Workforce/Economic Development at the CCLC Conference. This event costs \$10 and is separate from the CCLC Conference. She

requested that attendees invite some other key person from their college such as the college President to attend this event.

V. Workforce Leadership Workshop – Future Locations – Lyla Eddington,
Chair, LA/Orange Region

Lyla Eddington stated that they are trying to explore other areas for the Workforce Leadership Workshop. One of the reasons that they like the UCLA facility is that the location is isolated, so a lot of networking takes place during this event. Lyla asked if the representatives in the North areas contact her or Susan Coleman with possible location suggestions.

VI. Career Development Project – Susan Coleman, Coordinator,
LA/Orange Region

Susan Coleman requested that everyone pay their invoices for the Career Development Project and disregard the previous contracts. She distributed copies of the "An Investment that Works" brochures. She mentioned that there was a workshop entitled "Small Investment - Big Return" which would present tools and marketing strategies that could be duplicated by counselors and career center staff. Other items that will be sent to the career centers would accompany these brochures is an audio CD and newsletters. Newsletters would also be distributed to individuals in the academic areas of Science, English, Math and Economics. They are piloting the roll out to the Career Center Advisory Committee. Susan Coleman will ensure that the Regional Consortiums are aware of this roll out and will send the Career Development list to the Regional Consortiums for review and updates.

VII. Response and Implementation to Agency Review Recommendation
1.3 – Susan Coleman

Dona Boatright mentioned that Susan Coleman is on the Economic and Workforce Development Work Group, which takes care of the agency review. This workgroup met last Monday to discuss how they were going to accomplish this task. She provided handouts regarding the outcomes of the agency review. The Economic and Workforce Development Workgroup wants to strengthen the State Chancellor's Office presence so that the community and government know what they are doing. Dona mentioned that one concern is how to get the word out. Dona asked this committee to help them with this project. She requested that the group report to her if they would be willing to hold some kind of event in the spring to expand this dialogue and suggested talking with the regions tomorrow about this request and the feasibility to participate. Dona stated that there was a recommendation by the CPR that they do more Economic Development activities but find the funds elsewhere.

Dona mentioned that the State Chancellor's Office is very active in getting colleges to provide opposition against the CPR regarding the elimination of the Board of Governors and the new structuring for the community colleges.

VIII. Joint Special Populations Statewide Advisory Committee Conference – Sue Clark, Coordinator, Central Region/JSPAC

Sue Clark provided each of the Regional Consortia Chairs 50 brochures about the 2005 Special Populations Leadership Training Conference. She stated that they could accommodate 200 people. She reminded the Chairs that on the application it asks to estimate what the attendee's travel expenses would be. Sue mentioned that last year they requested that the college presidents nominate someone. This year it is going to be first come first serve for K-12 and community colleges. The deadline is January 7, 2005.

IX. HEERG Workshops – Gary Mendenhall, Chair, Central Region

Gary Mendenhall requested to know how much the Chairs are validating faculty participation. He wanted to know if we are going to spend all of the funds. If not, he thought that a great example to validate student-learning outcomes would be to conduct a summer institute mentoring. Faculty would attend this mentoring workshop and disseminate to the regions. Lyla Eddington stated that these funds are to be used only for the Program Improvement Planning workshop, otherwise known as Student Learning Outcomes. Lyla will follow-up with Chuck Wiseley requesting clarification on how this money will be disseminated. Sandra Mellor mentioned that this workshop would help with the new accreditation process.

X. Student Learning Outcomes – Janis Caston, Co-Chair, North/Far North Region

Janis Caston mentioned that this was the same discussion as the HEERG Workshops.

XI. Business & Workforce Performance Improvement Committee Request

Gary Mendenhall requested that either Michael Ward or Elaine Gaertner present information to the committee about the Business & Workforce Performance Improvement Committee and their current initiative. Gary mentioned that this group was holding a workshop on their findings from the Regional Economies Project. The data from the project would be translated into actionable, performance-based results that colleges could use for program and strategic planning, to work successfully with business and industry, and to assist students/workers/jobseekers. Elaine stated that their initiative was tasked to conduct environmental scanning. Their focus was on the Centers of Excellence activities and their regional based reports to put them into context with the community colleges such as labor force issues and employment trends. She mentioned that the current focus is to go to the colleges in the region and get a snapshot of what is going on now, growth opportunities, commitment, capabilities and make matches with the external scanning. They are requesting that the Regional Consortia sponsor this initiative. Gary Mendenhall mentioned that this is in the Regional Consortium Workplans regarding dissemination in our regions. They requested to have additional conversations with the Center of Excellence representatives at our regional meetings. Elaine suggested going to the www.labor.ca.gov website and under the Economic Strategies Panel and Regional Economies for more information.