

**OCCUPATIONAL DEANS' MEETING
SAN DIEGO MESA COLLEGE, LRC 435
FRIDAY, APRIL 23, 2004**

Minutes

I. Welcome/Introductions

Cassie Morton

Al Taccone, Dean of Division II - Instruction, Cuyamaca College
Cassie Morton, Dean, Business, Information Technology and Cosmetology, SD City College
Eileen Kraskouskas, Dean, Career & Technical Education, MiraCosta College
Gonzalo Huerta, Dean of Instruction for Applied Sciences, Imperial Valley College
Judy Paulter, Dean, School of Health Sciences & Public Service, SD Mesa College
Kathy Tyner, Dean, School of Mathematics, Science & Engineering, Southwestern College
Margie Fritch, Manager, Economic Development & Career Technical Programs, SDCCD
Mary Wylie, Dean, Economic Development, Southwestern College
Michelle Turner, Coordinator, SD/Imperial Counties Regional Consortium, Cuyamaca College
Otto Lee, Dean, School of Business, Computer Studies & Technologies, SD Mesa College
Stan Schroeder, Director, GCCCD Auxiliary, Grossmont College
Treasure Suheck, Professor of Chemistry, Southwestern College
Wilma Owens, Dean, Career Technical & Extended Education, Palomar College

II. Approval of Minutes from February 19, 2004

Cassie Morton

Motion: That the Minutes from the February 19, 2004 meeting be approved.

Motion made by: Gonzalo Huerta. Seconded by: Otto Lee. Voted on and approved unanimously.

III. Program Approvals

- a. New Option to Existing Degree -
Water/Waste Water Technology - Cuyamaca

Al Taccone

Al Taccone stated that Cuyamaca was adding two new options to a certificate for this program. Students can receive a certificate of achievement or an Associate degree if they complete the general studies portion of the program. The new courses added are Water/Waste 282, WWTR 101 and WWTR 270.

Motion: Program Endorsed. Motion made by: Mary Wylie. Seconded by: Cassie Morton. Voted on and approved unanimously.

- New Programs
Chemical Technology - Southwestern

Mary Wylie

Treasure Suheck and Kathy Tyner provided an overview about the new Chemical Technology program at Southwestern College. Kathy stated that the labs at the college were renovated and there is a huge industry need for Chemical Technologists. The starting salary with a degree is \$39,000. Motion: Program Endorsed. Motion made by: Otto Lee with the condition that the SD Mesa College Chemistry Department has the opportunity to review this proposal and respond within the week. If Mary Wylie does not receive any response from SD Mesa staff, then the proposal moves forward. Seconded by: Gonzalo Huerta. Approval postponed.

Eileen Kraskouskas stated that MiraCosta expanded their allied health programs and would like to add Medical Assistant. Motion: Program Endorsed. Motion made by: Wilma Owens. Seconded by: Mary Wylie. Voted on and approved unanimously.

IV. CCCAOE Report

Wilma Owens

Wilma Owens provided the CCCAOE report. She mentioned that a work group which includes Tom Fryer and Skip Davis have been hired as consultants and are currently working with the Executive Vice-Chancellor to look into ways to improve the curriculum approval process and emphasize local autonomy. Mary Wylie wanted to include supplemental instruction. Wilma distributed the CCCAOE Newsletter and mentioned that the call for presentations due date is April 30.

V. JSPAC Membership

Wilma Owens

Michelle Turner distributed information about the JSPAC Membership that was provided by Mollie Smith. Cassie Morton requested a volunteer to become the JSPAC representative. Cassie moved this topic to the May agenda for further discussion and action.

VI. Collaboration/Regionalization of high cost programs

Cassie Morton

Eileen distributed a sample of a high cost program for review. The handout provided a list of required and non-biotech courses for a biotechnology certificate. Margie Fritch suggested taking this information to the Articulation Officers for further review. Mary Wylie suggested using the Regional Consortium website for posting this articulation information, so it is easily accessible for many students and counselors. Cassie Morton suggested hiring support staff for Michelle with regards to the website. She also mentioned that faculty should be involved with reviewing this articulation information. Margie stated that we must look at the legal issue of how do we award the degree or certificate and who claims the completer. Margie referred to the minutes that were taken at the Occupational Deans retreat that Chuck Wiseley mentioned Conjoint Programs and stated that he would forward details to the Deans. Cassie mentioned that Pam Deegan suggested that the Occupational Deans attend the next CIO's meeting on May 9. Cassie invited Mary Wylie and Dana Quittner to discuss the Occupational Deans Roles/Responsibilities and possibly this topic of regionalization of high cost programs. Mary Wyle suggested adding a couple of paragraphs about the Occupational Deans concerns regarding this issue and provide to the CIO's with Eileen's Biotech handout as an example.

VII. Regional Consortium Report

Stan Schroeder

Stan Schroeder mentioned about the upcoming San Diego Workforce Summit 2004 would be held on May 5 at the Hilton San Diego Resort. The Regional IT Advisory Committee Meeting was held on April 1, 2004 held at the Radisson. Attendance was fair. The Regional IT Advisory Planning group held a meeting to review the meeting dynamics and evaluate possible changes. One suggestion was to have a panel discussion instead of having individual tables. This group will be meeting again in September. Stan stated that all final invoices and reports are due by May 21, 2004. Stan stated that all changes to the "Looking for a Career" brochures are due to Michelle Turner by May 15. Michelle will follow-up with each college to confirm the number of brochures they are requesting for printing. Stan mentioned that the Regional Consortium office has not received the VTEA IB application but should be getting it very soon. He also stated that the Steering Committee will be meeting in June.

Michelle Turner distributed the Economic and Workforce Development information from Kathy Pulse and the registration form for the Facilitation Workshop.

VIII. Old Business

Margie Fritch reminded everyone that the Special Populations workshop would be held after this meeting on campus in room H117 & 118.

Eileen Kraskouskas distributed the final layout of the Horticulture brochure.

IX. New Business

Eileen Kraskouskas distributed the Virtual Career seminar brochure.

X. Announcements/Other Items/Adjournment

Next meeting: May 21, 2004 location – SDCCD 272.