

OCCUPATIONAL DEANS' MEETING
JANUARY 21, 2005 at 9:00am
Room 272 at SDCCD

MINUTES

I. Welcome/Introductions

Fred Allen

Al Taccone, Dean of Division II - Instruction, Cuyamaca College
Efrain Silva, Dean of Instruction, Extended Campus, Imperial Valley College
Eileen Kraskouskas, Dean, Career & Technical Education, MiraCosta College
Fred Allen, Senior Dean of Business & Professional Studies, Grossmont College
Gonzalo Huerta, Dean of Instruction for Applied Sciences, Imperial Valley College
Judy Pautler, Dean, School of Health Sciences & Public Service, SD Mesa College
Lynne Ornelas, Acting Manager, Career Technical Programs, SDCCD
Majeda Nasrawi, CACT Coordinator, SD City College
Margie Fritch, Interim Dean, Business/Computer, SD Mesa College
Mary Wylie, Dean, Economic Development, Southwestern College
Michelle Turner, Coordinator, SD/Imperial Counties Regional Consortium, Cuyamaca College
Richard Bettendorf, Dean, Tech Career, SD Miramar
Sandra Slivka, Director, Southern CA Biotechnology Center, SD Miramar
Randy Barnes, Acting Manager, Economic & Career Development Services, SDCCD
Stan Schroeder, Regional Consortia Chair, Cuyamaca College
Wilma Owens, Dean, Career Technical & Extended Education, Palomar College

II. Approval of Minutes from

- October 7, 2004 at CCCAOE

Motion: That the Minutes from the October 7, 2004 meeting be approved. Motion made by: Mary Wylie. Seconded by: Eileen Kraskouskas. Voted on and approved unanimously.

- January 4, 2005 - Program Approval Summation

Michelle Turner distributed the Program Approval Summation for January 4, 2005.

III. Program Approvals

New Program

- Hospitality - SD Mesa College

Judy Pautler stated that SD Mesa College is trying to integrate their Culinary Arts into the Hospitality program. Judy stated that this is a first read. Fred Allen suggested having a joint meeting of all college representatives that have a culinary program to discuss what aspects of the program could be offered across all colleges within the region. He mentioned that they should be looking at this program from a consortium perspective.

- Travel - Meeting and Convention Planning - SD Mesa College

Judy Pautler stated that while the Meeting and Convention Planning Option have been offered at Mesa College for some time, it is not presently included on the College's Course/Program Inventory. The proposal is being brought forward as an effort to correct that oversight. Motion: Program Endorsed. Motion made by: Wilma Owens. Seconded by: Al Taccone. Voted on and approved unanimously.

IV. Miramar Center/Initiative Director Presentations

- Bio-Tech

Sandra Slivka stated that the Economic & Workforce Development program funds the Biotech Center. She stated that SD Miramar is one of six centers in the state, which are working on addressing life-long learning needs of the workforce thus supporting collaboration with the education community, economic development groups, and biotech industry organizations. Sandra stated that the definition of Biotech is the use of organisms or materials derived from organisms to make useful products. Modern biotechnology is the manipulation of DNA. Sandra distributed biotechnology brochures and the biotechnology consortium report. Sandra will send information to Michelle Turner for distribution about the upcoming March 7 biotechnology event.

- ATT

Richard Bettendorf stated that Greg Newhouse is responsible for the ATT Center. Richard mentioned that the ATT Center works through and with the Automotive, Aviation and Diesel Departments at San Diego Miramar College to train technicians who are experts in imminent transportation technologies in the areas of alternative fuels, alternative fueled vehicles, intelligent transportation systems, wireless communication and newly emerging technologies.

V. CCCAOE Report

Wilma Owens provided the CCCAOE report for Mollie Smith. She stated that they are currently accepting registrations for the Fall CCCAOE Conference, which will be held in Sacramento on March 2-4, 2005. The CCCAOE Committee will be providing an award to Jeff Scott for his help and support of education at the legislative level. Wilma stated that the keynote speakers would be discussing legislative issues. She is currently working on a special surprise for Friday, March 4.

VI. JSPAC Membership

Wilma Owens stated that Mollie Smith is the Vice President of the JSPAC Committee. She is currently working on Special Populations workshops within the region. These workshops will present strategies for special populations. She also stated that the JSPAC Conference was full.

VII. Chancellor's Office Report

Stan Schroeder stated that Dona Boatright was retiring and that there were currently five vacancies on the Board of Governors. The CCCCO hired a group to represent community colleges in Washington D.C. He stated that the Regional Economic Development panels are publishing regional reports that are labor directive. Chuck Wiseley will provide more information at the retreat. Wilma Owens stated that this group will be conducting a presentation at CCCAOE and discuss the data that is included in these reports. Stan mentioned that the CPR results are now in the hands of the Little Hoover Commission.

VIII. Regional Consortium Report

- SDIC Regional Consortium website links

Stan Schroeder stated that he wanted to put more emphasis on the Regional Consortium website and add more links. He stated that the Looking for a Career information on the Regional Consortium website is useful but the links are to the main college webpage. He stated that Michelle Turner received little information from the colleges regarding websites that lists only vocational programs. Stan mentioned that there is an increasing need for web-based communications therefore; he would like to provide links to specific vocational programs on the Regional Consortium website. He mentioned that the Deans might want to look into doing a mini-grant project for those areas needing to work on developing web pages for their college vocational programs.

- February Program Improvement Workshop

Stan Schroeder mentioned that a couple of regions have already completed their workshops. The feedback was good. Michelle Turner distributed the Program Improvement Planning Workshop Preparation and Planning document. This document provides details about what participants should bring to the workshop. Margie Fritch requested that we contact Norena Badway for clarification regarding what type of Student Learning Outcomes this workshop would be focusing on. Mary Wylie stated that we might need to move the April follow-up meeting due to a schedule conflict with the Economic and Workforce Development Conference on April 19-21.

IX. CIO Agenda Topics - February 11, 2005

Fred Allen requested feedback regarding topics to discuss with the CIO's at the February retreat. Eileen Kraskouskas mentioned that conjoint programs might be a good topic. Mary Wylie asked if we were sending the Occupational Deans minutes to the CIO Chair. Michelle Turner replied that we were not. Mary Wylie stated that an update on VTEA and the Regional Cluster Alliances would be helpful as well as Federal Career Technical Programs. The Occupational Deans agreed that we would discuss the following.

- VTEA Funding
- Relationship between CIOs and Occupational Deans
- Addressing Regional Issues in Occupational Education
- Conjoint Programs
- Federal Career Technical Programs

The Occupational Deans also wanted to provide the following handouts roles and responsibilities of Occupational Deans, programs approved in past two years, summary of mini-grants, and Regional Alliances (Industry Clusters). Michelle Turner will follow-up with Pam Deegan regarding CIO topics.

X. Biotech Mini-grant

Eileen Kraskouskas distributed handouts regarding conjoint programs. She mentioned that the mini-grant was to find out ways that students could participate at two different schools to complete their degree or certificate through a conjoint program. A conjoint program is now defined by CCCCO as one offered collaboratively by two or more colleges, whether in the same or different districts (but usually within the same geographical region). Each participating college offers the identical or nearly identical curriculum pattern, and each offers all or nearly all the courses required for the program. The collaboration is in designing a uniform curriculum, and submitting a unified approval application. The colleges may or may

not share some resources for the program. Eileen mentioned that she came up with the following three models sequenced certificates, conjoint programs, or regional file of courses. Conjoint programs have to go the CCCCCO at the same time. Each school provides sequenced certificates. Whereas, regional file of courses or database of courses are approved by all colleges offering the program and the colleges decide how the students would take the courses at each college. The articulation officers would compare courses with relation to all of the other schools. Mary Wylie suggested looking at regionalizing the capstone courses to get the degree as well as look at all programs which have high expense with low enrollments. The investment is a major certificate or degree as well as the student not having to worry about transfer.

XI. Fire In-service - Regional Delivery

Mary Wylie mentioned that Southwestern uses ROP for Fire In-Service Training. During a conversation with representatives from the fire industry, the industry representatives stated that they would like to use technology to have individuals participating in the program complete their requirements with a qualified instructor without the fire industry having to pay units. Wilma Owens stated that Palomar provides the fire command course as a credit course for in-service training because it does not meet the requirements for noncredit. Wilma stated that they currently provide this training for nine cities and have contracts with those cities to do the training.

XII. Old Business

Lynne Ornelas discussed preparation for the special populations' workshop. She is currently confirming date and location of the meeting and will provide updates upon receipt.

XIII. New Business

Michelle Turner provided the Workforce Leaders Institute brochures of the upcoming meeting on April 13-15, 2005 at the UCLA Conference Center in Lake Arrowhead. Stan Schroeder mentioned that this meeting is open to anyone. He stated that Chip Anderson is going to be the conference facilitator.

XIV. Announcements/Other Items/Adjournment

Next meeting: February 11, 2005 at 9am in the Capri room at the Hilton San Diego Resort at 1775 E. Mission Bay Drive, San Diego, CA 92109. This is our retreat and meeting with the CIOs.