

MINUTES
Regional Consortia Chairs
January 9, 2004
Sheraton Grand Sacramento – Tofanelli Room
10:00 a.m. – 2:30 p.m.

I. Welcome/Introductions

Lyla Eddington

Dona Boatright, CCCCCO
Geri Douglas, CCCCCO
Sandra Mellor, Bay/Interior Bay Region
Sharon Wong, CCCCCO
Sheila Bollenbach, CCCCCO
Frank Abbott, CCCCCO
Barbara Whitney, CCCCCO
Chuck Wiseley, CCCCCO
Sue Clark, Central Region
Janis Caston, North/Far North Region
Lyla Eddington, LA/Orange Region
Gary Mendenhall, Central Region
Terry Naylor, CCCCCO - Economic Development
Julie Pehkonen, Desert Region
Ron Vito, Desert Region
Ron Selge, CCCCCO
Meridith Randall, North/Far North Region
Donna Stearns, CCCCCO - CTE
Stan Schroeder, San Diego/Imperial Region
Kathy Pulse, CCCCCO - EWD
Michelle Turner, San Diego/Imperial Region

II. Additions to Agenda

Sue Clark requested adding the Special Populations Conference. Lyla Eddington requested to add VTEA Leadership money for 2004-05 as well as Tech Prep funds.

III. Approval of Minutes from September 12, 2003

Lyla Eddington

Motion: That the Minutes from the October 16, 2003 meeting be approved. Motion made by: Gary Mendenhall. Seconded by: Sandra Mellor. Voted on and approved unanimously.

IV. Chancellor's Office Updates

- Dona Boatright

Dona Boatright began by reminding everyone of the Board of Governors meeting which will be held next week. At this meeting, Dona stated they would request that the leadership procurement not go out with new bids since this is the end of the cycle as well as current staffing burdens. She mentioned that the second Leadership forum will be held for three hours in the morning of CCAOE/CIO Conference. This meeting is a first come, first serve since they can only support approximately 150 people. She recommended that CIO's and Vocational Deans attend. Michael Ward is helping with the planning of this meeting.

- Ron Selge

Ron Selge stated that the current board item for discussion is the concept of renewing and building new work plans instead of an exemption from competition for VTEA. They are currently waiting on the board's decision on what the priorities will be for next year. Ron stated that a freeze went into place for all contracts including the Perkins agreement and Tech Prep funds on December 5, 2003. Ron stated that they did all of the necessary paperwork for receipt of the Tech Prep funds but it is still caught up with the VTEA 1C augmentation.

Ron mentioned that the Governor has a high interest in Worker's Compensation. The last Apprenticeship Council voted with the CDE on a recommendation that all Worker's Compensation fees be off loaded to the community colleges that have apprenticeship programs. Ron will keep the Regional Chairs abreast of new developments with this proposal. Ron mentioned that he did not have an update regarding WIA and that Tech Prep will receive an augmentation later this year. Ron stated that CCCCO has grant face pages and work plans for the Tech Prep funds which will be used for professional development activities. The CCCCO has requested two different budget details for the original amount of Tech Prep funds and the augmented amount of \$11,000 per college. However, they requested that these amounts be linked when completing their quarterly and final reports.

- Sheila Bollenbach

Sheila Bollenbach mentioned that the Economic Development Department was going to the Board of Governors to request that they restore the current amount and 5% that was cut in 2003-2004 for the upcoming 2004-05 fiscal year. She mentioned that there would also be funds for IDRC and JDIF. Dona Boatright stated that the release of the RFA's would depend on the information received regarding the budget outlook. Lyla wanted to get clarification regarding IDRC and JDIF grants. Kathy Pulse mentioned that the plans that were submitted last year which were scored and ranked would be considered for awards, in competition with new proposals; however the project director must resubmit the correct information such as work plan due dates. Sandra Mellor asked if there would not be economic development funds for the regional consortia for this upcoming year. Kathy Pulse stated that these funds would not be provided.

- Chuck Wiseley

Chuck Wiseley mentioned about the certification process that used to happen in March is now on February 4. The community colleges have to confirm their economic counts are correct. The data must be certified by January 31 and if they cannot complete the certification process by that date then they must check the box for an extension. The MIS Department would rerun the numbers and the college would have to submit within two weeks to the CCCCO.

V. Workforce Leaders Institute – “Creative R&D” April 28-30, 2004

Lyla Eddington

Lyla reminded everyone about the upcoming Workforce Leaders Institute. She reiterated that the LA/Orange Regional Consortium does not cash the \$100 deposit unless the individual does not show to the conference. She requested that the deposits be a personal check and not a district check. Dona Boatright requested two to three lines about this program be emailed to her to include in the news brief.

VI. Regional Consortium Renewals, 2004-2005

Ron Selge

Gary Mendenhall requested an update regarding the status and renewal procedures for the Regional Consortium in 2004-05. Ron Selge stated that there would be no other augmentations and that everything should be same as 2003-04.

VII. Update of activities in the regions

Regional Chairs

Janis Caston wanted to find out if all of the regions were contacted regarding putting on a career development workshop in their region. Lyla Eddington stated that they plan to have two workshops for LA/Orange County. She mentioned that the Mike Moyers workshops for professional development programs have been sent to each region. There are currently 5 more workshops available. In addition, the Joint Special Populations are scheduling workshops per region.

Workshops for 2004 -

1. Special pops – 1 per region
 2. Program Improvement – 1 per region
 3. Career Development – 1 per region
- San Diego/Imperial County - Stan Schroeder

Stan Schroeder provided an update regarding Regional Consortium activities for the San Diego/Imperial Counties. The Regional Consortium was able to fund 7 mini-grant projects for a total of \$35,000. Wilma Owens is running for President elect for CCCAOE. The San Diego/Imperial Counties will hold a retreat in February and the Occupational Deans plan to meet jointly with the CIO's at the March CCCAOE Conference.

- LA/Orange Region - Lyla Eddington

Lyla Eddington stated that LA/Orange Regional Consortium is creating a workshop for counselors who are foreign to vocational education that work at the community colleges. The plan will join two counselors from each of the 28 colleges and with a vocational education counselor to build on strengths.

- Desert Region - Lyla Eddington for Ron Vito

Lyla Eddington stated that Ron Vito had to leave early but shared some information about outcomes from the Desert Region retreat. The Desert Region reviewed regional perspectives and created a game plan to follow.

- Central Region - Gary Mendenhall

Gary Mendenhall mentioned that Central Region will conduct a meeting on June 1 to create and set a work plan for the entire year. The Central Region is currently evaluating student learning outcomes and the model that is used college wide.

- North/Far North Region - Janis Caston

Janis Caston mentioned that North/Far North Region is currently getting another college. This is the fourth college for Los Rios and the 14th college for the region. Meridith Randall mentioned that they funded \$90,000 in mini-grants. She stated that they are currently improving the North/Far North website to become ADA compliance.

- Bay/Interior Bay Region - Sandra Mellor

Sandra Mellor stated that the Bay/Interior Bay Region can fund 18 of the 40 mini-grants submitted at a total cost of \$140,000. She stated that they are currently finishing their Career Guide for the North/Far North and Bay/Interior Bay. She stated that she received 100% response for updates to their career guide which comes out every 2 years. The Bay/Interior Bay retreat will be held in the spring.

VIII. Special Populations Conference

Sue Clark

Sue Clark stated that there were 60 remaining slots for anyone interested in attending the Special Populations Conference. She distributed flyers for the workshop which included a registration form.

IX. Announcements/Other Items/Adjournment

Sue Clark distributed the master contacts list for updates from the Regional Consortia Chairs and Coordinators. She would email the updated list.

Next meeting: May 24, 2004 at the Sheraton in Sacramento. Central will host.