

**OCCUPATIONAL DEAN'S MEETING
FALL 2002 CCCAOE, PALM SPRINGS**

**October 10, 2002
2:45 p.m. – 4:30 p.m.**

MINUTES

I. CCCAOE BOARD REPORT

Wilma Owens, Vice-President, CCCOAE

- The Spring 2003 CCCAOE Conference is at the Doubletree Hotel in San Jose.
- The Board is accepting nominations for President-Elect and Secretary.
- CCCAOE has a new website. Members will receive an email to checkout the new website.
- Wilma Owens indicated that there were two “yes” votes for Tenaya Lodge for CCCAOE, and two “no” votes for Tenaya Lodge. She emphasized to the Board that it is difficult for Region X to attend CCCAOE if it was at Tenaya Lodge.
- An email was sent out about the revised match guidelines for CalWORKS.

II. CALL TO ORDER/INTRODUCTIONS

- Armando Abina, San Diego City College
- Mary Benard, San Diego Miramar College
- Bernadette Black, Cuyamaca College
- Lois Bruhn, SDCCD
- Rita Campo-Griggs, Palomar College
- Pat Centurione, San Diego City College
- Carrie Clay, Grossmont College
- Patsy Erickson, San Diego City College
- Leonard Fabian, Imperial Valley College
- Kay Ferrier, Chancellor's Office
- Judy Fish, Palomar College
- Margie Fritch, SDCCD
- Kay Hartig, Cuyamaca College
- Gonzalo Huerta, Imperial Valley College
- Lois Knowlton, Grossmont College
- Eileen Kraskouskas, MiraCosta College
- Wilma Owens, Palomar College
- Natalie Ray, Grossmont College
- Mollie Smith, Palomar College
- Judy Vera-Miller, Palomar College
- Mary Watters, Southwestern College
- Mary Wylie, Southwestern College
- Barbara Whitney, Chancellor's Office

III. APPROVAL OF MINUTES OF SEPTEMBER 20

Mary Benard made one correction to the September 20th Minutes—Page 6, under New Business, second paragraph: “to participate in taskforce activities” rather than “attend.” The Minutes were moved for approval with the noted correction.

IV. PROGRAM APPROVALS

None.

V. REGIONAL CONSORTIUM REPORT

a. Special Populations Augmentation Mini-Grants

Kay Hartig indicated that there was \$30,681 available for the Special Populations mini-grants. Nine proposals were submitted to the Regional Consortium (at a maximum of \$5,000) and seven proposals were funded. Participants on the Selection Committee for the mini-grants included: Kay Hartig, Wilma Owens, Tony Zambelli, Margie Fritch, Mary Lewis, Lois Bruhn, and Diana Avila.

Kay Hartig stated that she would be getting in touch with the funded project’s coordinator regarding their proposals because most of the proposals needed some type of modification. Kay Hartig indicated that the funded with modification proposals will be re-sent to the mini-grant readers.

FUNDED:

Cuyamaca College – 2 proposals funded
Palomar College – 2 proposals funded
SDCCD – 1 proposal funded
San Diego City College – 1 proposal funded
San Diego Miramar College – 1 proposal funded

NOT FUNDED:

Cuyamaca College – 2 proposals not funded

Kay Hartig stated that there were additional funds available for Special Populations. Armando Abina suggested on exploring on a regional project. Lois Knowlton suggested using the funds to send faculty and staff to the Career Day Conference on April 26th at Long Beach City College, 8:30 a.m. -1:15 p.m.. It was also suggested expanding Southwestern College’s mini-grant on “Recruiting and Retaining Women in High Careers High Paying Jobs.”

b. VTEA and Economic Development Mini-Grants

The Regional Consortium received six mini-grant proposals for VTEA and Economic Development activities, and funded four projects.

FUNDED:

MiraCosta College – 2 proposals funded
Southwestern College – 2 proposals funded

NOT FUNDED:

MiraCosta College – 1 proposal not funded

Southwestern College – 1 proposal not funded

c. Other

Kay Hartig stated that the Regional Steering Committee meeting is scheduled on October 18th, 12:00 p.m. – 3:00 p.m., at the Doubletree Hotel. She indicated that they are inviting regional members on the Statewide Advisory Committees to the Steering Committee. Those representatives were:

- Gonzalo Huerta, Imperial Valley College (Statewide Technology)
- Karen Schneiter, San Diego Mesa College (Business Education)
- Theresa Savarese, San Diego City College (Business Education)
- Peggy Shepard, Grossmont College (Career Development)
- Cassie Morton, San Diego City College (Career Development)
- Armando Abina, San Diego City College (Statewide Technology)
- Gary Nugent, SD Cont. Ed (Statewide Technology)
- Bruce McDonough, Palomar College (Workbased Learning)

Addition:

- Maria Miller, Palomar College (Career Development)
- Kathy Striebel, MiraCosta College (Business Education)

VI. CHANCELLOR'S OFFICE REPORT

Barbara Whitney, Chancellor's Office

Kay Ferrier, Chancellor's Office

Economic Development

Kay Ferrier indicated that the 2003-04 RFA will be out early December. There is \$3 million available for IDRC grants. More information will be on the website next week.

VEST Update

- Barbara Whitney reminded the deans that the year-to-date expenditure reports are due at the end of October. She stated that \$5 million was returned to the state for Workforce Development, and will be releasing the RFA at the end of this month. The due date for the RFA will be the first week of February, and the performance period will be April 1, 2003 through the following January, 2003. Barbara Whitney indicated that each discipline will have approximately \$800,000.
- The Statewide Special Populations conference is scheduled December 2-3, 2003, in Sacramento. There are no registration costs for the conference.
- The State re-released the 2002-2004 Business Education and Special Populations RFAs, which are due back on December 9th.

- Barbara Whitney stated that the new dean, Dr. Merlyn Newlin, will be arriving November 1st, and that they will be meeting with her to discuss TOP Code revisions.
- Perkins Reauthorization – there are several acts up for reauthorization, and Barbara Whitney indicated that the current act might be extended for a couple of years. The Perkins Reauthorization Hearing is scheduled on October 25th at the College of the Canyons.
- VTEA funded work-product approval process—Barbara Whitney stated that if the region wanted to develop a brochure, mailing pieces, etc., it would have to state on it that it was funded with VTEA funds, and a copy of the marketing piece be sent to her. Patsy Erickson asked if this process is only for brochures, and Barbara Whitney replied no, and that this is for anything that is developed with VTEA funds.

Mary Wylie asked if they had any idea of what is in store for Economic Development, and Kay Ferrier indicated that they had taken a big hit this year and should stand firm next year.

Lois Knowlton emphasized the importance of Barbara Whitney’s presence at the Occupational Dean’s meetings, and suggested on having a teleconference at our meetings. Kay Hartig indicated that they have brought up the issue of the Regional Consortium paying for the Chancellor’s Office travel expenses; however, Barbara Whitney replied that it would be better to conduct a phone conference.

VII. OLD BUSINESS

a. Joint meeting with Occupational Deans and CIOs

Kay Hartig distributed a copy of a draft agenda for the joint Occupational Deans’ and CIOs meeting. Topics included:

- 2+2 Articulation Agreement
- Program Elimination
- Program Initiation
- Vocational Education Programs Exceeding 60 units for Degree
- General Education and Vocational Education Specialty Scheduling Mix
- Workforce Alliance

It was suggested to change 2+2 Articulation Agreements to:

Articulation Agreement

- a. 2+2
- b. Tech Prep
- c. College to College

Kay Hartig stated that the CIO meeting is scheduled for Friday, November 22nd, and asked how many deans could attend. Those who could not attend included: Gonzalo Huerta, Armando Abina, Lois Bruhn, and Eileen Kraskouskas was undecided. It was agreed to let Bernadette Black know by next Wednesday if they could or could not attend the November 22nd meeting.

VIII. NEW BUSINESS

IX. ANNOUNCEMENTS

Lois Knowlton informed the deans that their district now has on contract, Natalie Ray as their Tech Prep coordinator.

Wilma Owens stated that Palomar College is conducting a workshop for occupational educators on students with disabilities, and is scheduled on October 25th. Wilma Owens indicated that there will be one morning session and one afternoon session.

Kay Hartig indicated that the Workforce Leaders Institute workshops are scheduled April 30th-May 2, 2003, at Lake Arrowhead.

The meeting was adjourned at 4:00 p.m.

Next meeting: Joint meeting with Economic Development Practitioners, November 15th, @ Red Lion Hanalei Hotel, 9:00 a.m. – 12:00 p.m..