

**REGIONAL CHAIRS MEETING W/ CCCCCO  
HOLIDAY INN, SACRAMENTO  
FRIDAY, MAY 10, 2002  
10:00 A.M. – 1:00 P.M.**

**MINUTES**

**I. Welcome/Introductions**

Frank Abbott, Chancellor's Office  
Bernadette Black, San Diego & Imperial Counties Region  
Sheila Bollenbach, Chancellor's Office  
Tanya Burke, South Central Region  
Janis Caston, North/Far North Region  
Sue Clark, Central Region  
Fred Critchfield, Bay Region  
Sophie Curtin, Desert Region  
Dennis DeRoss, North/Far North Region  
Lyla Eddington, LA/Orange County Region  
Kay Ferrier, Chancellor's Office  
Kay Hartig, San Diego & Imperial Counties Region  
Patricia Laurent, Chancellor's Office  
Sandra Mellor, Bay Region  
Gary Mendenhall, Central Region  
Terry Naylor, Chancellor's Office  
Bill O'Rafferty, Desert Region  
Kim Perry, Chancellor's Office  
Kathy Pulse, Chancellor's Office  
Ron Selge, Chancellor's Office  
Dean Smith, Chancellor's Office  
Chuck Wisely, Chancellor's Office  
Sharon Wong, Chancellor's Office

**II. Additions to Agenda**

Gary Mendenhall distributed the matrix consisting of the regional chairs and assistant's contact information, and asked for corrections.

Bill O'Rafferty indicated that he would like to ask Vicki Morrow about staffing at the Chancellor's Office.

Kay Hartig suggested that they need to plan the calendar for next year with the Chancellor's Office.

**III. Funding for Regional Consortia 02-04 Augmentation/Renewals**

The Chairs asked Kim Perry if there would be an augmentation for 02/03 and Kim replied "unlikely." Kay Hartig indicated that the special populations and

business collaborative grants were not approved, and Kim Perry indicated that they are going to “go at it again” and the release date is mid-August.

**IV. Statewide Marketing Update**

Gary Mendenhall stated that his region liked the statewide marketing and is using it to recruit. Bill O’Rafferty asked if most regions used those funds for academic programs as in his region, they felt it was to market ED>Net programs. Kay Hartig indicated that she used the funds for San Diego/Imperial Counties region for the “Looking for a Career” brochure and website.

**V. Core Indicator Training**

Dennis DeRoss asked for feedback from the Chairs regarding their core indicators training, and asked about faculty attendance. He stated that in the North/Far North Region, only ten faculty members participated. They primarily had administrative assistants and research people in attendance. Lyla Eddington indicated that they had a few faculty members that their deans chose to bring. She stated that the LA/Orange County region’s strategy was to train the deans and have the deans go back and train their representatives. She mentioned the difficulty of training faculty members as they are only interested in their own program. Fred Critchfield indicated the Bay area region hired Norve Walbsfrey to conduct the training, which was successful. Fred Critchfield thanked the Chancellor’s Office for a good job.

Kay Hartig stated that the San Diego/Imperial Counties region conducted two workshops – 12 representatives attended the first workshop and five representatives attended the second workshop. She stated they only had one faculty member attend. She suggested for the future to add in the Core Indicator reports a range rather than allowing only “above the line” and “below the line”. She indicated that if they are just 1/10 below it totally puts the program in the below category. Fred Critchfield indicated that it isn’t a penalty, it just shows a trend in past years.

Gary Mendenhall stated that in his region, they trained a couple faculty members and had a lot of new deans participate. They conducted four core indicators workshops. Janis Caston indicated that they do follow up studies on all of their programs.

Chuck Wisely stated that the best training for Core Indicators that he has witnessed was when the researcher went out to their faculty regarding the above or below line, and used this as their leverage.

## **VI. New Program Recommendation process**

Kay Hartig distributed two handouts discussing the New Program Recommendation Process and Adding a New Option or Certificate to an Existing Program for San Diego and Imperial Counties which met with approval from the group. Lyla Eddington mentioned that for her region, if a consensus has not yet been arrived for a program approval, then that program approval will not be brought to the group for approval but rather be submitted to a sub-group. The Chancellor's Office returns them if they are not approved by the committee.

Kay Hartig indicated that for the program approval application process, San Diego and Imperial Counties region decided to have the Chair of the Occupational Deans committee sign rather than the Regional Consortia's Chair sign the application.

Vicki Morrow indicated that they do not have a problem with the Dean's group signing off the application packet unless it means that faculty is not in the mix. She stated that she would need a memo from each region regarding their signature process.

## **VII. Chancellor's Office Report**

Vicki Morrow stated that the draft master plan has been published and is on the website. A list of recommendations from community colleges for the master plan was distributed. The website is:

[www.Sen.ca.gov/masterplan](http://www.Sen.ca.gov/masterplan)

Highlights from Community College Recommendations:

- ❑ Adult continuing education course standards should be expanded to include student performance measures such as those developed by the National Skills Standards Board, the Secretary's Commission on Achieving Necessary Skills and Equipped for the Future.
- ❑ The State should bring postsecondary education into an integrated accountability system by developing a set of accountability indicators that are consistent with state policy objectives and institutional missions and that would monitor quality and equity in access and achievement of all students in common academic content areas.
- ❑ The membership of the Board of Governors should be modified to include the Governor, the Superintendent of Public Instruction, the President Pro-tempore of the Senate, and the Speaker of the Assembly.
- ❑ The State should direct the California Community Colleges and California Department of Education to collaborate in developing a transition plan to consolidate administrative oversight for adult education within the community college system and should submit that plan to the Legislature for adoption.

- ❑ The State should establish the California Community Colleges' share of overall state revenues guaranteed by Proposition 98 to K-14 education at 10.93%.
- ❑ The State should adopt a student fee policy aimed at stabilizing student fees and should resist the pressure to buy out student fee increases or reduce student fees at CCC, CSU and UC during good economic times.
- ❑ State policy should be changed to allow additional fee revenue collected by community colleges to remain with each college, without a General Fund offset, whenever fiscal conditions compel fees to be increased.

Vicki Morrow stated that this document and the version that exists now are out for public comment in May and June. She stated the ways to engage a comment is either via their website which asks for public dialogue, or you can write. She is not certain if there will be a hearing.

Vicki Morrow indicated that nothing is going to take place regarding the Governor's proposal for Workforce Development. The Governor is putting out the May revision in a week so they will know more then.

Bill O'Rafferty asked Vicki Morrow regarding the replacement of Kim Perry's position, and if there are any implications because of the hiring freeze, and Vicki replied that they currently have support and a process to follow.

### **VIII. VEST report**

Kim Perry distributed the May VEST report update.

#### *Highlights included:*

- ❑ 2002-03 VTEA Title IC Tentative Allocation and Advanced Apportionment were emailed and posted on the website. Kay Hartig indicated that they do a classroom survey to help get their numbers up. She stated that they are having more online classes and do not have a survey for online students, and asked the Chairs if they currently do an online survey or know of someone who could do it. Lyla Eddington mentioned that they would look into doing an online survey this summer. Gary Mendenhall asked how we would verify that information and the signature, and Kay replied that their survey did not require the student's signature. Lyla Eddington asked Kay Hartig to send her a copy of their classroom survey. Bill O'Rafferty suggested that all regions pay one person to facilitate the online survey.
- ❑ 2001-02 VTEA Final Report Guidelines were emailed and posted on the website.
- ❑ VTEA State Funds Leadership Workgroup meeting – May 7<sup>th</sup> – Each collaborative, advisory committee and regional consortia reported on

project outcomes based upon the five priorities for VTEA State Leadership funds.

- ❑ 2002-04 Business and Special Population Collaborative Grants will be re-released late summer/early fall.
- ❑ Special Populations Mini Grants Final Reports – Email to Sharon Wong at [swong@cccoco.edu](mailto:swong@cccoco.edu)
- ❑ Perkins Reauthorization – The federal process will begin with public hearings, the first of which are scheduled for June 3 and 4 in Michigan and Missouri. They invite email testimony. The Community College Research Center prepared a paper entitled “Implementing the Education Consensus: The Federal Role in Supporting Vocational Technical Education.” One of the solutions offered for postsecondary funding is for the US Department of Education to concentrate a number of demonstration or pilot projects in areas such as skill standard or certification development, work-based learning, curriculum development, teacher preparation, etc.. Kim indicated that they will be putting together a web-based reauthorization survey. She stated that if we wanted a copy of this paper, to let her know and she will mail it.
- ❑ VEST Mission Statement--on website

#### **IX. Economic Development report**

Kay Ferrier indicated that in regards to budget cuts, CCCCO had asked that they not take funds from the Centers. She stated that they will know more after the May 15<sup>th</sup> revise. She indicated that if they are still cutting Centers, that they have a budget committee that will go in and work to make sure “centers are ok”. She mentioned that they will give priority to renewal projects and centers.

Kay Hartig stated that she had heard that the community college day at the capital was well attended by CalWorks, and that CalWorks funding and Matriculation funding may come back. Vicki Morrow replied that they did not know that for sure and will know more after the May revision.

Kay Ferrier distributed a handout on the Senate Committee on Labor and Industrial Relations – Bill No: SB1566, and indicated she would email them out to the chairs.

California Community Colleges Economic Development Program Fiscal Year 2000-2001 Highlights:

- ❑ \$61 million leverage reported by Regional Centers
- ❑ 452 new courses offered
- ❑ Manufacturing was largest of the short term grant subject areas

Kay Ferrier also distributed the “Membership of the Economic Development Program Advisory Committee” and stated that the advisory committee acts as the primary decision making and policy body. Members of the advisory committee included faculty representatives, businesses, classified employees, CEOs, CIOs, Practitioners, Board of Governors, ED>Net Initiative Director, ETP, and Foundation representatives. Kay Hartig stated that she was glad to see Vocational Education and Economic Development “working together.”

**X. Other**

Regional Chairs meeting dates with Chancellor’s Office for 2002-2003:

- ❑ Friday, September 13, 2002
- ❑ Monday, November 4, 2002
- ❑ Monday, February 3, 2003
- ❑ Monday, May 19, 2003

It was agreed to talk at the July Regional Consortia Chairs retreat regarding future electronic meetings.

Gary Mendenhall, on behalf of the Regional Chairs, thanked Fred Critchfield and wished him luck in his retirement.

The meeting was adjourned at 11:50 a.m.