

**MINUTES  
SAN DIEGO AND IMPERIAL COUNTIES OCCUPATIONAL DEANS' COMMITTEE  
MAY 19, 2000**

**I. CALL TO ORDER AND INTRODUCTIONS**

Armando Abiña called the meeting of the Regional Occupational Deans to order at 12:10 p.m. on Friday, May 19, 2000, at the Hanalei Hotel, San Diego. Those present were as follows:

Armando Abiña, San Diego City College  
Randy Barnes, San Diego Community College District  
Marian Donahue, Cuyamaca College  
Margie Fritch, San Diego Community College District  
Kay Hartig, Cuyamaca College  
Gonzalo Huerta, Sr., Imperial Valley College  
Bobbie Jones, California Community College Chancellor's Office  
Paul Kelly, Palomar College  
Pamela Kime, Cuyamaca College  
Lois Knowlton, Grossmont College  
Eileen Kraskouskas, MiraCosta College  
Cassie Morton, San Diego Community College District  
Bobbi Paul, Mesa College  
Kathy Pulse, California Community College Chancellor's Office  
Noel Roberts, California Community College Chancellor's Office  
Jan Swinton, Special Populations Workshop  
Mary Watters, Southwestern College

The format on May 19, 2000 was the following:

9:00 a.m. - 10:15 a.m. Special Populations Workshop by Jan Swinton  
10:30 a.m. - 12:00 p.m. "Nuts & Bolts" Workshop by Bobbie Jones  
12:00 p.m. - 1:00 p.m. - Occupational Deans' Committee Meeting  
1:15 p.m. - 3:00 p.m. - Developing Tech Prep Plan for 2000-2004 by Noel Roberts

**II. APPROVAL OF MINUTES OF OCCUPATIONAL DEANS' MEETING OF APRIL 14, 2000.**

**Lois Knowlton moved approval of the minutes of April 14, 2000. Paul Kelly seconded. Motion carried.**

**III. PROGRAM APPROVALS**

**The following programs were reviewed:**

**A. GEOGRAPHIC INFORMATION/SYSTEMS CURRICULUM--Mesa College--  
Final Approval (Bobbi Paul)**

Bobbi Paul was at the meeting to co-present with Al Taccone who was absent. The discussion was regarding the above program at Mesa College which Eileen Kraskouskas from MiraCosta College had taken steps to establish a Certificate Program. The group agreed to allow Eileen time to share the proposed curriculum from Mesa College with administrators and faculty at MiraCosta College. Eileen stated that she would e-mail the ballot with a motion that the membership approves the second reading for a CIS Certificate brought forward by Mesa College until the July 1 e-mail ballot. **Paul Kelly moved that the membership approve the second reading for a CIS certificate brought forward by Mesa College until the July 1<sup>st</sup> e-mail ballot. Lois Knowlton seconded. Motion carried unanimously.**

On June 30, 2000 Eileen Kraskouskas sent the following e-mail:

"I am moving that the membership approve the second reading for a CIS Certificate brought forward by Mesa College. Please respond with your vote on this motion to Pam Kime at [pam.kime@gcccd.net](mailto:pam.kime@gcccd.net)." **The motion passed with five votes in favor.**

- B. HUMAN SERVICES CERTIFICATE PROGRAM--San Diego City College-- Paul Kelly moved final approval of the Human Services Certificate Program. Kay Hartig seconded. Motion carried unanimously**
  - C. APPRENTICESHIP-SOUND AND COMMUNICATIONS--Palomar College**  
First Reading (Paul Kelly) A packet was disseminated. There will be an electronic ballot in June after the Deans have time to read the above information. On June 23, 2000 Pam Kime received the e-mail ballots. **The motion passed with five votes in favor.**
  - D. RETAIL MANAGEMENT CURRICULUM-Palomar College Verbal (Paul Kelly).** This program was presented at CCCAOE in Yosemite during the Spring Conference. Discussion will continue at the September meeting with invited speakers.
  - E. MARINE AND INDUSTRIAL TECHNOLOGY - San Diego City College**  
Verbal (Armando Abiña) This is Marine Technology with manufacturing. It would be an Associate of Science degree in Marine Technology.
  - F. PROGRAM APPROVAL PROCESS--**The proposed process was read by the members and then discussed in detail. Comments and recommendations were recorded. **Paul Kelly moved that Step 1 the verbal be required. Eileen Kraskouskas seconded. Motion carried unanimously.** A new draft is to be approved at the September meeting.
- IV. REGIONAL CONSORTIUM REPORT**
- A.** Marian Donahue announced that the Marketing Grant was funded. She also shared information on the Technology's Perfect Climate Marketing Campaign to attract high technology to San Diego. Ten thousand dollars was donated by Region 10 of the

---

Economic Development Office of the Regional Consortium to help create advertising including a website. It was noted that the Charles River Labs have moved to San Diego with three hundred new jobs.

- B. Pamela Kime announced that the Workforce Investment Act Implementation Workshop will be June 8, 2000 from 9:00 a.m-11:00 a.m. at Lois Bruhn's office building-San Diego Community College District, Room 272.
- C. Kay Hartig shared marketing activities and a document from Scott Hammer on the equalization budget. This could impact the funds for economic development. Kathy Pulse from the Chancellor's Office stated that it is unclear how this will affect the budget for economic development.

**V. REGIONAL CCCAOE VICE-PRESIDENT'S REPORT**

Eileen Kraskouskas requested to be by- passed due to time constraints today.

**VI. CHANCELLOR'S OFFICE REPORT**

Bobbie Jones and Noel Roberts presented the following workshops:  
Bobbie Jones discussed VTEA in her "Nuts & Bolts" Workshop. Noel Roberts covered developing the Tech Prep Plan for 2000-2004. Both workshops were most informative and well attended.

**VII. OLD BUSINESS**

**VIII. NEW BUSINESS**

**IX. ANNOUNCEMENTS AND ADJOURNMENT**

- A. Marge Fritch disseminated handouts from the Learning Institute on "The Fourth Friday Presentation by Kathleen Harris: Building Capacity for Systemic Change" scheduled for Friday, October 27, 2000.
- B. Armando Abiña adjourned the meeting at 1:10 p.m.

Submitted By Pamela Kime

PK:lah

C:\My Documents\DEANS\OCC-5-19-00.min.doc